



**Chestermere Minor Hockey Association
Voting Member & General Board Meeting Agenda
Monday, October 18, 2021 – 6:30pm
In-Person Meeting – Meeting Room B (across from Lounge)
Chestermere Recreation Centre
201 West Chestermere Drive, Chestermere, Alberta T1X 1B2**

Present: Albert Snook, David Millard, Deborah Hemsing, Denica Kapy, Erin Friesen, Jason MacNeil, Jeremy Schneider, Jody Sikora, Jonathan Hartney, Peter Kret, Ron Molina, Shannon Peppinck, Tasha Ruddell, Vanessa Bourgault.

Absent: Edyta Baker, Gulp Tumber, Jennifer Moore, Katie Taylor, Krista Mainprize, Nancy Gunn, Nathan Revoal, Sabrina Green, Shane Hainstock, Tamara Gutierrez, Dwayne Wilson, Stacey Sartore, David Gardener.

1. **Call to order by Jason MacNeil (Vice-President) – 6:36pm**
2. **Reception of visitors – None**
3. **Approval of Agenda – Added two comments (red arena speakers and SCAHL invoice), plus Emergency Meeting Minutes - Deborah H first, Jeremy S second; all in favour; motion carried.**
4. **Motion to approve September 13, 2021 Minutes – Jeremy S first, Tasha R second; all in favour; motion carried.**

Motion to approve the September 18, 2021 Minutes - Jeremy S first, Jon H second; all in favour; motion carried.

5. **Motions ([LINK TO DECISION LOG](#))**

- **Email Motion voted on September 10, 2021: Motion to approve the Volunteer Bond Policy as section 6.27 of CMHA Policies and Procedures.**
 - Erin F first; Jeremy S second; 12 voted yes; 0 voted no; 1 did not vote; motion carried.
- **Email Motion voted on September 22, 2021: Nominate and elect Dwayne Wilson to CAHL Governor**
 - Albert S first; Jason M second; 12 voted yes; 0 voted no; 1 did not vote; motion carried.
- **Email Motion voted on September 29, 2021: Nominate and elect Stacey Sartore to Tournament Coordinator.**
 - Edyta B first; Jason M second; 11 voted yes; 0 voted no; 2 did not vote; motion carried.
- **Email Motion voted on October 01, 2021: Nominate and elect David Gardener to CAHL Governor**
 - Albert S first; Gulp T second; 10 voted yes; 0 voted no; 3 did not vote; motion carried.
- **Email Motion voted on October 01, 2021: Fundraising cap for 2021/2022 season teams: Peewee AA \$20,000 and \$7,500 for all other CMHA teams.**
 - Erin F first; Ron M second; 11 voted yes; 0 voted no; 2 did not vote; motion carried.

6. Action Items

Topic	Who is responsible?	Due Date / Update
Code of Conduct and Oath of Confidentiality	All 25/30 received	ASAP
IT Subcommittee	Nancy	No updates
Strategy Subcommittee	Jason	No updates – will be starting meetings soon since evaluations are over.
Treasury Subcommittee	Ron	To be postponed until next season so Ron gets a better feel for the duties and outputs required.
Policies, Procedures & Bylaws	Katie	Policies draft provided.
Open board positions: Events Coordinator, Communications Coordinator	Executive	ASAP
Finalize Ice Schedule - Find ice somewhere else → 3 hours/week	Jon	Schedule is finalized. Tiering ice is in.
Monitor AA/AAA for numbers coming back to CMHA	Edyta	Complete. 449 players this season.
CRCA Ice for the future	Albert	On-going.
Working Together Raffle	Tasha	Application completed with AGLC. Waiting for licence number. Estimated tickets will be printed by October 29, 2021.
Female Hockey Grant from City of Chestermere	Albert / Jason / Dave	AAA U15 and U18 Girls date scheduled (January 15th, 2022). Discussion on advertising the event.
Intro to Goaltending for U9 and U11 (after evaluations)	David / Wayne Copeland	Completed October 3-4, 2021. 24 goaltenders attended.
Diversity and Inclusion Policy	Katie	Draft of practice; policy to align with Hockey Alberta and Hockey Canada.

Hockey Alberta has created a subcommittee to review the AA/AAA zones for next year.	Albert	<i>On-going</i>
Photos with One Shot Photography	Erin	<i>Working to schedule before the Pinties Curling tournament at the end of October (October 23-28)</i>

7. New Business

- **CMHA Enrollment Update (Edyta)**
 - Jason reviewed.
- **Pinties Curling Tournament effects on CMHA ice**
 - October 28-November 11 not available for red ice.
 - Two dressing rooms on the blue ice will not be available.
 - Areas will be blocked off for the curling participants.
- **Criminal Record Check Policy Review (Katie)**
 - Katie reviewed. - include a statement that the review committee for discretionary convictions to be reviewed by HR, Risk and President.
 - Katie to send a reviewed policy and we will do an email vote this week.
- **Tournaments:**
 - U15 Tournament (November 12-14)
 - All 3 teams are hosting.
 - Requirement to apply for Hockey Alberta Sanction for the Ironman Tournament ASAP to get teams to start applying.
- **Diversity and Inclusion Training – Some aspects of this is included in Respect in Sport – Leader. To be discussed further after Hockey Alberta or Hockey Canada develops a policy.**
- **TeamLinkt can track vaccination status; CMHA is not taking this responsibility.**
- **Recommendation to purchase Teams and/or Microsoft suite to increase transparency, share best practices / templates to restricted groups (IE. Board, Coaches, Treasurer etc.), and create a document repository for KT transfer – to be addressed by IT Subcommittee.**
- **Proposed survey to the Association asking for their feedback on the speed testing (Jeremy). Potential for an Evaluation Debrief.**
 - Albert, Jason, Jeremy, Dave to discuss.
- **Adjust the policies & procedures Section 6.17 before the start of next season – to be addressed after the Evaluations Debrief.**
 - Discussion regarding communications from coaches after evaluations.
- **Recommendation for CMHA to send a letter to CRCA about the horrible sound system in the red arena.**
 - Executive to discuss to see if we can contribute to help CRCA with the costs.

8. Questions / Comments submitted

- **Some issues with ice scheduling.**
 - **Concerns about the tentative 6:00am practices for the U9s.**
 - Jody and Jon discussed prior to meeting.
 - **4 teams on the ice at the same time during Pinties Ice shortage.**
 - If the coach does not care, its okay.

- Could we offer 1-2 hours of dryland room time for teams that are missing ice time?
 - It should be feasible, Jody to send an email with more specifics. Book through Jon so it gets evenly split.
- It is recommended that U9 only plays 2 exhibition games before CAHL games start. However, with the lack of ice time could we encourage teams to find exhibition games with other associations so they are still getting the ice time?
 - Since its not a firm rule, it is still permitted. Get the kids playing.
- **Reminder to everyone that the flow of communication is parent-manager-head coach-coordinator-board. If the board is having parent coming directly to them please direct them back to their managers 1st. If one parent is asking the board a question, I am sure more are thinking or asking the same question, which the manager or coordinator may already know the answer too.**
- **Reminder: if the board is sending anything directly to the managers, coaches or treasures please also CC the coordinators so that we are kept in the loop for when managers or coaches are asking us questions.**
- **Team U18-B - The coach has brought forward a concern on one of the players and his player abilities. He is concerned for the players safety in playing for CAHL as he is playing at a Tier 6 or less. The coach wants to ensure there will be no liability issues for the association or the coaching staff - he has discussed his concerns of the player safety with the players parents as well. Coach's comments "It's unfortunate this has happened due to the numbers of the RHL and CAHL U18 levels and the procedures currently in place. There needs to be more concern when players are being placed to ensure they are in the right team and/ or league at this level of hockey." – To be addressed by Evaluation Committee.**
 - The player registered in CAHL.
 - More discussion required on this. HR and Risk to be address further. Family to be contacted before any official decisions.
- **Team U18-B - The team lost 3 of their defensemen once rosters were released, the 3 lost were 3rd year players. The team is down to 1 defenseman and Team A most likely will not have a player that puts their hand up to move down. The coach is estimating the team will be placed in tier 3 once tiering is complete. Coach is asking if there are any other options for D's outside of pulling up Bantam 1 players? – To be addressed by Evaluation Committee.**
 - Discussion about affiliation from Bantam 1.
 - Jason, Jeremy and Dave to discuss further.
- **Concern: Lack of available sizes for game jerseys (home/ away) for U18.**
 - Discussion regarding sizing for jerseys.
- **Concern: Boardroom cleanliness. Things are left in the boardroom and nothing is done with them afterward (garbage bags of jerseys, pinnies for evaluations).**
 - Vanessa, Deb, Katie and Erin to clean and organize room.
 - Discussion of users cleaning after use.
 - Discussion to spruce up the room.
- **Question: SCAHL invoice to be paid from player fees?**
 - Denica and Ron discussed.

- **Question: When will the Working Together Raffle funds will be available to the teams?**
 - We are behind a bit. Will come out as soon as possible.

9. Motion to adjourn – Denica K 8:19pm.

Next Meeting: November 15, 2021 at the Chestermere Rec Centre (in-person meeting)

Submitted reports:

Reports of Officers

- A. **President, Albert Snook, no report**
- B. **Vice President, Jason MacNeil, no report**
- C. **Registrar, Edyta Baker, attached.**
- D. **Treasurer, Ron Molina, no report**
- E. **Secretary, Erin Friesen, no report**
- F. **League Director, Gulp Tumber, no report**
- G. **Ice Director, Jonathan Hartney, no report**
- H. **Operations Director, Jeremy Schneider, no report.**
- I. **Hockey Development Director, David Millard, no report**
- J. **AA Director, Denica Kapy, no report**
- K. **RHL Director, Deborah Hemsing, no report**
- L. **Fundraising Director, Tasha Ruddell, no report**
- M. **Equipment Director, Nathan Revoal, no report**
- N. **Risk Management, Sabrina Green, no report**
- O. **Communications Coordinator, VACANT, no report**
- P. **Events Coordinator, VACANT, no report**
- Q. **Webmaster Coordinator, Nancy Gunn, no report**
- R. **League Governors, VACANT, VACANT, VACANT, no report**
- S. **RHL League Governor, VACANT, VACANT, no report**
- T. **Tournament Coordinator, VACANT, no report**
- U. **Volunteer Bond Coordinator, Tamara Gutierrez, no report.**
- V. **HR and Governance Coordinator, Katie Taylor, no report**
- W. **CIRA Liaison, Jeff Long, no report**
- X. **U5/U7 Tyke/Tiny Mite Coordinator, Vanessa Bourgault, attached.**
- Y. **U9 Novice Coordinator, Jody Sikora, no report**
- Z. **U11 Atom Coordinator, Krista Mainprize, no report**
- AA. **U13 PeeWee Coordinator, Peter Kret, no report**
- AB. **U15 Bantam Coordinator, VACANT, no report**
- AC. **U18 Midget Coordinator, Jennifer Moore, no report**
- AD. **U21 Junior Coordinator, Shane Hainstock, no report**
- AE. **U13 Pee Wee AA Coordinator, Nathan Revoal, no report**
- AG. **Treasurers Assistant, VACANT, no report**