

**Chestermere Minor Hockey Association  
Voting Member & General Board Meeting Agenda  
Monday, March 21, 2022 8:00pm  
In-person Meeting  
Chestermere Recreation Centre  
201 West Chestermere Drive, Chestermere, Alberta T1X 1B2**



**Present:** Albert Snook, David Millard, Denica Kapy, Erin Friesen, Gurb Tumber, Jason MacNeil, Jeremy Schneider, Jonathan Hartney, Kerri Rae, Peter Kret, Shannon Peppinck.

**Absent:** David Gardener, Deborah Hemsing, Dwayne Wilson, Edyta Baker, Jennifer Moore, Jody Sikora, Katie Taylor, Krista Mainprize, Nancy Gunn, Nathan Revoal, Ron Molina, Sabrina Green, Shane Hainstock, Stacey Sartore, Tamara Gutierrez, Tasha Ruddell, Vanessa Bourgault.

**1. Call to order by Albert Snook (President) – 8:03pm**

**2. Reception of visitors – Kevin Blakeman, VP of CRCA**

**3. Approval of Agenda**

- Add motion for AA, AAA & U21 players CRCA membership; add motion for goalie discount; add investigations into New Business; add information for girls' registration.
- **Jeremy S first, Gurb T second; all in favour; motion carried.**

**4. Motion to approve February 15, 2022 Minutes**

- Modification required on the year for item 4 – Change to read “Motion to approve January 17, 2022 Minutes”
- **Jeremy S first, Jon H second; all in favour; motion carried.**

**5. Motions ([LINK TO DECISION LOG](#))**

- **MOTION: To modify the CMHA Policies and Procedures to add under Assistant Coach and Manager Selection section: “Team Managers should not be selected if they are the Division Coordinator for that specific division.”**
  - **Rational: With the Manager and Division Coordinators, escalation and chain of command needs to be clear. If these positions are both the same person, the chain of command cannot be followed.**
  - **Erin F first; Jeremy S second; 8 voted yes; 0 voted no; 5 did not vote; motion carried.**
- **MOTION: To modify the CMHA Policies and Procedures to add under Board Code of Ethics section: “g) Complete Respect in Sport Activity Leader/Coach Program through Hockey Alberta. This course will be reimbursed after completion and submission of receipt and certificate by CMHA.”**
  - **Erin F first; Jason M second; 8 voted yes; 0 voted no; 5 did not vote; motion carried.**
- **MOTION: To modify the CMHA Policies and Procedures to edit Registration Eligibility, item (e) to read: “e) Registered players cannot practice or play games in any non-sanctioned league or team as outlined by Hockey Alberta or Hockey Canada during the CMHA hockey season.”**
  - **Erin F first; Jeremy S second; 8 voted yes; 0 voted no; 5 did not vote; motion carried.**
- **MOTION: To modify the CMHA Policies and Procedures to edit Registration Eligibility, item (b) to read: “b) Each family is required to hold a valid Community Membership (CRCA) at the time of registration. Exceptions include: (1) players trying out for AA or AAA teams and make it to those teams and (2) U21 players who do not use the CRCA facility for games/practices.”**
  - **Erin F first; Jeremy S second; 8 voted yes; 0 voted no; 5 did not vote; motion carried.**
- **MOTION: To modify the CMHA Policies and Procedures to edit fee section to add: “For Goalies Only (U11-U18): CMHA will reimburse up to \$500 for goalie equipment and/or personal goalie development. Receipts must be submitted to the Hockey Development Director. Reimbursements will be issued in December and March of each season.”**
  - **Jason M first; Jeremy S second; 8 voted yes; 0 voted no; 5 did not vote; motion carried.**

## 6. Action Items

Topic	Who is responsible?	Due Date / Update
IT Subcommittee	Nancy	Google Drive – Nancy to provide training/support.
Strategy Subcommittee	Jason	Brainstorming session – review February 15 <sup>th</sup> 2022 minutes for details.
Policies, Procedures & Bylaws	Katie	- Roles being reviewed; sent to stakeholders. A full listing of the board structure will be sent out to the board for review. A timeline will be kept ensuring the project moves forward.
Female Hockey Grant from City of Chestermere	Albert / Jason / Dave	Next steps: plan second event for the rest of the grant money. Try to book next event in April 2022.
Hockey Alberta has created a subcommittee to review the AA/AAA zones for next year.	Albert	Closed. Hockey Alberta sent notice to CMHA that we no longer have a draw zone. Our AA program will not be continued for next season. - 9 teams that were retracted in Alberta. - Potential risk to lose players.
Awards Night 2022	Erin	Planning underway. Email to be sent to the CMHA managers for photos to create a photo video for intermission.
Volunteer Bond Update	Tamera	18 teams have confirmed all required volunteer hours are complete.  7 email reminders sent to team coach/manager/treasurer. Information/cheques not received.  Issue recognized this season: - Difficulty receiving responses and collecting cheques from teams  Suggestion to resolve issue for next season: - requirement to submit bond cheque upon registration - OR deadline to submit cheque with penalties for players if not received by deadline
CRCA Membership Renewals	Edyta	February 24 <sup>th</sup> update from CRCA: - 15 memberships outstanding. - 5 of these memberships are for U21 who don't practice out of CRCA. Suggestion to waive the requirement for these players.
Fees and Registration	Edyta, Ron	There are approximately 10-12 outstanding. Edyta working with the families to get this action closed.
Coach Evaluation Survey for 2021/2022 Season	Dave	Survey Monkey information provided to Dave. To be distributed soon.

Topic	Who is responsible?	Due Date / Update
Canadian Tire First Shift	Erin	Erin applied for the program on March 6, 2022. Applications are due on March 31, 2022. All applicants will be notified no later than May 2, 2022 if we are successful.
City of Chestermere grant	Erin	Erin to apply for another City of Chestermere grant once the program opens ("Applications to the Chestermere Community Grant Funding Program will open in Spring 2022")
CMHA Boardroom	Erin	The Hockey Marathon has set up their camera equipment and internet access in the CMHA Boardroom starting on March 17 <sup>th</sup> to April 13 <sup>th</sup> .

## 7. New Business

- Big THANK YOU to Denica for her dedication to the CMHA AA Program.
- Vanessa: There is still money from the 2019 and 2020 Ironman Jamborees that we are hoping to give to the U11s for development sessions next year. I will work closely with Dave to get this organized.
- Investigations: Two investigations were formed from a complaint received on February 9, 2022. Both investigations have been closed as of March 16, 2022. All action items arising from the investigations are due within 2 weeks from the closure date.

## 8. Questions / Comments submitted

- Denica comment: I strongly encourage this board to work with Wheatland for the benefit of our players and maybe allow Wheatland to house a AA team here. My suggestion would be either the U15 or U16 level. We send a lot of talented players there who have continued on through AA, AAA, WHL, and Junior A & B.
  - Discussion regarding lack of ice availability. Going to be likely 9 hours short for practice ice during the week.
- Jennifer question: Is there a way we can get training for our coaches for concussion training and recognizing symptoms? No – any doubt, the player sits and goes to doctor.
- Erin comment: Have the players been discounted for the families that have 2+ players in CMHA? Edyta to provide.
- Kerri comment: Ensure that the checking clinic is formalized and have more than one person on the ice.
- Gulp update from CAHL: Coach suspensions – 11% of suspensions were coach suspensions.
- Jason update from CRCA:
  - Banners and team photos displayed; someone to work with Jody to get this completed.
  - CRCA has a casino on April 13-14 2022. Still looking for volunteers.
  - 3% increase in ice costs for next season.

## 9. Motion to adjourn – Jeremy S. 10:05pm.

**Next Meeting: April 18, 2022 at the Chestermere Rec Centre (in-person meeting)**

**NOTE THIS IS EASTER MONDAY**

**BUDGET MEETING**

**6:30pm start.**



Submitted reports:

**Reports of Officers**

- A. **President, Albert Snook**, *no report*
- B. **Vice President, Jason MacNeil**, *no report*
- C. **Registrar, Edyta Baker**, *no report*
- D. **Treasurer, Ron Molina**, *no report*
- E. **Secretary, Erin Friesen**, *report attached*
- F. **League Director, Gulp Tumber**, *no report*
- G. **Ice Director, Jonathan Hartney**, *no report.*
- H. **Operations Director, Jeremy Schneider**, *report attached*
- I. **Hockey Development Director, David Millard**, *no report*
- J. **AA Director, Denica Kapyt**, *report attached*
- K. **RHL Director, Deborah Hemsing**, *no report*
- L. **Fundraising Director, Tasha Ruddell**, *no report*
- M. **Equipment Director, Nathan Revoal**, *no report*
- N. **Risk Management, Sabrina Green**, *no report*
- O. **Communications Coordinator, VACANT**, *no report*
- P. **Events Coordinator, VACANT**, *no report*
- Q. **Webmaster Coordinator, Nancy Gunn**, *no report*
- R. **League Governors**, *no report*
- S. **RHL League Governor, VACANT**, *no report*
- T. **Tournament Coordinator, Stacey Sartore**, *no report*
- U. **Volunteer Bond Coordinator, Tamara Gutierrez**, *report attached*
- V. **HR and Governance Coordinator, Katie Taylor**, *no report.*
- W. **CIRA Liaison, Shane Hainstock**, *no report*
- X. **U5/U7 Tyke/Tiny Mite Coordinator, Vanessa Bourgault**, *report attached*
- Y. **U9 Novice Coordinator, Jody Sikora**, *no report*
- Z. **U11 Atom Coordinator, Krista Mainprize**, *no report*
- AA. **U13 Pee wee Coordinator, Peter Kret**, *no report*
- AB. **U15 Bantam Coordinator, Kerry Rae**, *no report*
- AC. **U18 Midget Coordinator, Jennifer Moore**, *no report*
- AD. **U21 Junior Coordinator, Shane Hainstock**, *no report*
- AE. **U13 Pee Wee AA Coordinator, Nathan Revoal**, *no report*
- AG. **Treasurers Assistant, Shannon Peppinck**, *no report*