

**Chestermere Minor Hockey Association**  
**Voting Member & General Board Meeting Agenda**  
**Monday, September 19, 2022 7:00pm**  
**In-Person Meeting**  
**201 West Chestermere Drive, Chestermere, Alberta T1X 1B2**



| Attendance:                         |                  |                                     |                |                                     |                  |                                     |                  |
|-------------------------------------|------------------|-------------------------------------|----------------|-------------------------------------|------------------|-------------------------------------|------------------|
| <input checked="" type="checkbox"/> | Albert Snook     | <input checked="" type="checkbox"/> | Jason MacNeil  | <input checked="" type="checkbox"/> | Edyta Baker      | <input checked="" type="checkbox"/> | Ron Molina       |
| <input checked="" type="checkbox"/> | Erin Friesen     | <input checked="" type="checkbox"/> | Gurp Tumber    | <input checked="" type="checkbox"/> | John Hawkins     | <input checked="" type="checkbox"/> | David Millard    |
| <input checked="" type="checkbox"/> | Deborah Hemsing  | <input type="checkbox"/>            | Katie Taylor   | <input checked="" type="checkbox"/> | Jonathan Hartney | <input checked="" type="checkbox"/> | Jeremy Schneider |
| <input checked="" type="checkbox"/> | Vittoria Valente | <input checked="" type="checkbox"/> | Kari Grant     | <input checked="" type="checkbox"/> | Mike Dunphy      | <input checked="" type="checkbox"/> | Peter Kret       |
| <input checked="" type="checkbox"/> | Angela Beer      | <input type="checkbox"/>            | Jennifer Moore | <input type="checkbox"/>            | Shane Hainstock  | <input checked="" type="checkbox"/> | Melissa From     |
| <input checked="" type="checkbox"/> | Julie Munch      | <input checked="" type="checkbox"/> | David Kidd     | <input checked="" type="checkbox"/> | Nancy Gunn       | <input checked="" type="checkbox"/> | Crystal Surina   |
| <input checked="" type="checkbox"/> | Tamara Gutierrez | <input checked="" type="checkbox"/> | Joann MacNeil  | <input checked="" type="checkbox"/> | Charity Potter   |                                     |                  |

**1. Call to order by Albert Snook (President) – 7:00pm**

- Round table introductions.

**2. Reception of visitors – None.**

**3. Approval of Agenda**

- Jason: added agenda item (under new business)
- **Deborah H first, Edyta B second; all in favour; motion carried.**

**4. Motion to approve August 22, 2022 Minutes**

- **Jonathan H first, Jeremy S second; all in favour; motion carried.**

**5. Motions ([LINK TO DECISION LOG](#))**

- **Email vote on 2022-09-06: Nominate and elect Melissa From to one of the CAHL League Governor positions.**
  - Erin F first; Albert S second; 8 voted yes; 0 voted no; 2 did not vote; motion carried.
- **Email vote on 2022-09-06: Nominate and elect Joann MacNeil to the Marketing and Communications Coordinator position.**
  - Erin F first; Albert S second; 8 voted yes; 0 voted no; 2 did not vote; motion carried.
- **Email vote on 2022-09-10: Nominate and elect Vittoria Valente to the Fundraising Manager position.**
  - Jeremy S first; Jason M second; 10 voted yes; 0 voted no; 0 did not vote; motion carried.
- **Email vote on 2022-09-13: Motion to nominate and elect Kari Grant to the U5/U7 Division Coordinator position.**
  - Edyta B first; Erin F second; 8 voted yes; 0 voted no; 2 did not vote; motion carried.
- **Email vote on 2022-09-14: Motion to nominate and elect Julie Munch to the CAHL Governor #2 position.**
  - Edyta B first; Erin F second; 8 voted yes; 0 voted no; 2 did not vote; motion carried.
- **Email vote on 2022-09-10: To allocate two full ice practices per week for the U11AA team (instead of two 1/2 ice one week and one full ice / dry land the next week) and to have the U11AA team cover the portion of the extra ice expense. The additional cost would be \$400 per player.**
  - John Hartney first; Albert S second; 6 voted yes; 4 voted no; 0 did not vote; **motion voided.**
- **New Motion: Due to extenuating circumstances (lack of head coach volunteers in the U9, U11 and U15 divisions despite calls from the Hockey Development Director), the Head Coach position should be open to the executive for volunteers for the 2022/2023 season. Any escalations required for these divisions should be directed to the remaining Executive board members (excluding the President and Vice President).**
  - Discussion with Peter Kret (U11 and U15) and Mike Dunphy (U9) with the voting member of the board.
    - Peter and Mike both agree with the motion.
  - President and Vice President are not eligible to discuss the topic and not eligible to vote since they are the directly impacted by this motion.
  - David M first; Deborah H second; 7 voted yes; 0 voted no; 1 did not vote; 2 not included in vote; motion carried.
- **New Motion: Use OneShot Photography for composite photos for the 2022/2023 season.**

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o Erin F first; Deborah H second; 5 voted yes; 3 voted no; 1 did not vote; motion carried.

**6. Action Items**

| Topic  | Who is responsible?      | Due Date / Update  |
|--|--------------------------|--|
| <b>Code of Conduct and Oath of Confidentiality</b> | <b>All</b>               | Required for new board members.<br>- 2 remaining.  |
| <b>Respect in Sport for Leaders</b>                | <b>All</b>               | Edyta to provide update to all board members on their requirements for this program.   |
| <b>Board Expectations</b>                          | <b>Albert</b>            | Overview of roles and responsibilities.<br>- Takes the whole board to run the association.<br>- Hoping for board members to bring solutions to the board.<br>- Attending meetings; add to calendar.<br>- Sending reports; helps keep the team in touch with what is going on with the association.<br>- Nancy will add role descriptions to the website. |
| <b>Open Board Positions</b>                        | <b>All</b>               | Roles remaining to be filled:<br>- CAHL Governor (x1) (1 year)   |
| <b>Tournaments</b>                                 | <b>Crystal</b>           | - Sanction numbers approved by Hockey Alberta.<br>- Peter and Edyta sent requests for volunteers for tournament committees for U7, U11 and U15.<br>- Kari G and Kerri Rae to provide information on last years tournament.   |
| <b>Board Apparel</b>                               | <b>Jeremy</b>            | Board Store closes September 22, 2022.   |
| <b>Country Fair Parade</b>                         | <b>Deborah</b>           | Held on September 10, 2022.<br>Huge success! Big thank you to Deborah, Katie, Crystal, and Erin for putting the float together.<br>Finalizing expenses and report will be provided to Ron.   |
| <b>Keys for Storage Room</b>                       | <b>Jeremy</b>            | No update.   |
| <b>Advertising with Chestermere Minor Hockey</b>   | <b>Albert / Vittoria</b> | Pro Hockey Life offering a punch card with 5 free skate sharpening; 15% off 3 times.<br>- Will need to pick up cards within the next few weeks<br><br>- Sponsorship (parent of a hockey player) – potential for an association sponsorship.<br><br>Other opportunities:<br>- Look into B&P Cycle, Tommy Guns, Boston Pizza, Brewhouse, etc.              |
| <b>Energizer Night</b>                             | <b>Edyta</b>             | September 14, 2022 6:30pm to 8:30pm<br>- Thank you to Edyta for hosting the booth.   |

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| Topic   | Who is responsible?                 | Due Date / Update   |
|---|-------------------------------------|---|
| <b>Fundraising initiatives for the season</b> | <b>Vittoria</b>                     | Discuss options for annual association fundraiser.<br>- CMHA Working Together Raffle or other options including online 50/50 with RaffleBox, coupon booklets, etc.<br>- Many people are not on board with Working Together Raffle plus many people are not going into an office anymore.<br>- Vittoria will be looking at new options and will report next meeting. |
| <b>Indus/Chestermere U18 Team</b>             | <b>Albert / Jason</b>               | RHL – Indus requested 3 players to join our U18 RHL team (no contact for these players). No concerns/issues from the board regarding this inclusion.<br><br>Discussion is pending registration numbers and how players get placed on AA/AAA teams.  |
| <b>Association Hockey Parent Party</b>        | <b>Crystal</b>                      | Crystal, Katie, Deb, Edyta, Tamara, Erin, Vittoria, Nancy to start planning.<br>- date to be determined.  |
| <b>TeamLinkt</b>                              | <b>Erin / Division Coordinators</b> | Division Coordinators can use Erin to enter teams into the association's TeamLinkt for the 2022-2023 season.  |

**7. New Business**

- Goalie Equipment (Jeremy): Purchase as required from CMHA hockey families.
- Discussion on Name bars (Jeremy): Purchase for all players U9 and up. Expected fees: \$4,800 + tax
  - Next year just new players in U9 and any new kids to the Association
  - Players keep their name bars and use again the year after
  - Reduces life of the jersey since the stitching; potential for Velcro - Jeremy to look into this more.
- CMHA Photos with OneShot Photography (Erin)
  - Tentatively scheduled for October 22-27, 2022
  - Composite format confirmed with motion.
- Jason – Met with City of Chestermere Recreation Task Force
  - January 2021; City of Chestermere reached out for a task force for recreation.
  - Task Force met on Thursday, September 15; Shannon Dean is leading the group on behalf of the city. Groups covered (minor aged):
    - Soccer
    - Baseball
    - Football
    - Rugby
    - Hockey
    - CRCA
    - Missing: Figure skating, ringette, volleyball, maybe cricket
  - Looking at infrastructure in City. Our sport is dependant on an arena.
    - 2 outdoor pitches multiuse area (lighting, irrigation, etc.) City looking where that would be.
    - Fieldhouse is on-hold.
  - Jason will continue to represent Chestermere Minor Hockey with the Task Force.
- Schedule Treasurer/Manager Meeting
  - Erin to arrange
- Schedule Coach/Manager Meeting
  - Erin to arrange.

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**8. Questions / Comments submitted**

- Fan Store – will be set up in next 2 weeks.
  - No manager store; Eight33 to work individually with managers
- U18 request for as much advanced notification as possible for the evaluation schedule as many of the players have part-time jobs.

**9. Motion to adjourn – Erin F first; Edyta 8:47pm.**

|  |
|--|
| <b>Next Meeting: October 17, 2022 - 7:00pm at the Chestermere Rec Centre</b> |
|--|

Upcoming Schedule (@ 7:00pm)

- October 17, 2022
- November 21, 2022
- December 12, 2022
- January 16, 2023
- February 21, 2023 (Tuesday)
- March 20, 2023
- April 17, 2023 (Budget meeting)
- May 15, 2022 (AGM Prep)
- June 20, 2023 (AGM)

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Submitted reports:  
**Reports of Officers**

| <b>Position</b>                                  | <b>Name</b>             | <b>Report</b>          |
|--|-------------------------|------------------------|
| <b>President</b>                                 | <b>Albert Snook</b>     | <i>no report</i>       |
| <b>Vice President</b>                            | <b>Jason MacNeil</b>    | <i>no report</i>       |
| <b>Registrar</b>                                 | <b>Edyta Baker</b>      | <i>no report</i>       |
| <b>Treasurer</b>                                 | <b>Ron Molina</b>       | <i>no report</i>       |
| <b>Secretary</b>                                 | <b>Erin Friesen</b>     | <i>report attached</i> |
| <b>CAHL League Director</b>                      | <b>Gurp Tumber</b>      | <i>no report</i>       |
| <b>Operations Director</b>                       | <b>John Hawkins</b>     | <i>no report</i>       |
| <b>Hockey Development Director</b>               | <b>David Millard</b>    | <i>no report</i>       |
| <b>RHL League Director</b>                       | <b>Deborah Hemsing</b>  | <i>report attached</i> |
| <b>Human Resources &amp; Governance Director</b> | <b>Katie Taylor</b>     | <i>no report</i>       |
| <b>Ice Manager</b>                               | <b>Jonathan Hartney</b> | <i>report attached</i> |
| <b>Equipment Manager</b>                         | <b>Jeremy Schneider</b> | <i>report attached</i> |
| <b>Fundraising Manager</b>                       | <b>Vittoria Valente</b> | <i>no report</i>       |
| <b>U5/U7 Coordinator</b>                         | <b>Kari Grant</b>       | <i>no report</i>       |
| <b>U9 Coordinator</b>                            | <b>Mike Dunphy</b>      | <i>no report</i>       |
| <b>U11 Coordinator</b>                           | <b>Peter Kret</b>       | <i>no report</i>       |
| <b>U13 Coordinator</b>                           | <b>Angela Beer</b>      | <i>no report</i>       |
| <b>U15 Coordinator</b>                           | <b>Peter Kret</b>       | <i>no report</i>       |
| <b>U18 Coordinator</b>                           | <b>Jennifer Moore</b>   | <i>report attached</i> |
| <b>U21 Coordinator</b>                           | <b>Shane Hainstock</b>  | <i>no report</i>       |
| <b>CAHL League Governor – 1</b>                  | <b>Melissa From</b>     | <i>no report</i>       |
| <b>CAHL League Governor – 2</b>                  | <b>Julie Munch</b>      | <i>no report</i>       |
| <b>CAHL League Governor – 3</b>                  | <b>VACANT</b>           | <i>no report</i>       |
| <b>RHL League Governor</b>                       | <b>David Kidd</b>       | <i>no report</i>       |
| <b>IT Manager</b>                                | <b>Nancy Gunn</b>       | <i>no report</i>       |
| <b>Events and Tournament Manager</b>             | <b>Crystal Surina</b>   | <i>no report</i>       |
| <b>Volunteer Bond Manager</b>                    | <b>Tamara Gutierrez</b> | <i>no report</i>       |
| <b>Communications Manager</b>                    | <b>Joann MacNeil</b>    | <i>report attached</i> |
| <b>Treasurer Assistant</b>                       | <b>Charity Potter</b>   | <i>no report</i>       |
| <b>CIRA Liaison</b>                              | <b>Shane Hainstock</b>  | <i>no report</i>       |