



Date: June 20, 2023

**IT Manager Report**

Submitted by: Nancy Gunn

For: CMHA Executive	
1	All user have been created
2	Call telus to upgrade the internet for the boardroom, maybe I'm not reaching out to the right person. Action item: find out who can make changes to telus bill and have telus come out to look at hardware updates?
3	Action item: Set up 2 step verification on emails
4	<ul style="list-style-type: none"><li>• What 2-Step Verification is and why your company is using it.</li><li>• Whether 2-Step Verification is optional or required.</li><li>• If required, give the date by which users must turn on 2-Step Verification.</li><li>• Which 2-Step Verification method is required or recommended.</li></ul>
5	Website is up to date.
6	Website Username: nancygunn Password: call me
7	Google Administration Username: ngunn@chestermereminorhockey.com Password: call me
8	Contact Me <a href="mailto:powerzonefrances@hotmail.com">powerzonefrances@hotmail.com</a> or 403-615-1991
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