



# CHESTERMERE MINOR HOCKEY ASSOCIATION

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<b>AA COORDINATOR(S)</b>
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**(1YR TERM)**

The AA Coordinator assists to AA Director in all areas as needed.

The AA Coordinator reports to the AA Director.

There is to be one Coordinator for each Division; U13 AA, U15 AA, and U18 AA. Each Coordinator oversees the Teams in their Division. One person can be the Coordinator for more than one Division. The AA Coordinators are non-voting members of the Board but are encouraged to attend regularly scheduled meetings.

**RESPONSIBILITIES:**

- Participate in the Evaluations process with the AA Director as outlined in section 7 of the CMHA Policies and Procedures.
- Assist, if needed, the AA Director and Head Coaches with the appointment and/or dismissal of Team Officials
- Assist Team Managers, when required, with administration and equipment requirements
- To help communicate CMHA events to teams in their division.
- To report to AA Director on a regular basis.
- Assist, if needed, with the assistance of the AA Director, Vice President and Hockey Development Director, the resolution of any conflicts arising from players, Managers, Coaches, or parents throughout the year.