



**Chestermere Minor Hockey  
Voting Member & General Board Meeting Minutes  
Monday August 10<sup>th</sup>, 2020 6:30pm**

**Present:** Melissa Bucar, Edyta Baker, Angela Cranston, Kim Horvath, Jamie Hadden, Jeremy Schnieder, Jason MacNeil, Denica Kapy, Deborah Hemsing, Sabrina Green, Tamara Gutierrez, Erin Friesen, Gulp Tumber, Peter Kret, Steve Dalakoudis, Katie Taylor, Nancy Gunn

**Absent:** Shane Hainstock, Kristine Arthur, Nathan Revoal, Jody Sikora, Krista Mainprize, Tricia Van Tol, Heather Beattie, Kory Kish, Shannon Dean, Albert Snook

1. Call to order by Melissa Bucar (Vice President) – 6:34pm
2. Reception of visitors – None
3. Approval of Agenda – Edyta B first, Peter K second; all in favour, motion carried.
4. Motion to approve of July 13th minutes – Tamara G first, Deborah H second; all in favour, motion carried.
5. Unfinished Business;

**Action Items from July 13th meeting**

<b>Topic</b>	<b>Who is responsible</b>	<b>Due date</b>
<i>Code of Conduct and Oath for new Board Members</i>	<i>Melissa and Kim</i>	Melissa has sent them out, Kim has been receiving and filing them. <b>On-going</b>
<i>Review RHL Policy verbiage</i>	<i>Deborah and Denica</i>	<b>ASAP Done will be sent to board for vote for April for AGM</b>
<i>Review Renumeration Policy and if it pertains to AA program</i>	<i>Created a subcommittee Tricia and Katie</i>	<b>ASAP Tabled for next meeting</b>
<i><b>Budget Review to ensure all costs are accounted for based on Return to Hockey guidelines.</b></i>	<i><b>Subcommittee Angela and Albert</b></i>	<b>August 17, 2020 Waiting to get year end done, this may not be done for next week. Albert is looking into financial policy with the auditor. Angela needs all financial information submitted from all committees.</b>

<i>Team Structure appraising CMHA's approach to team structures utilizing cohort regulations and return to play.</i>	<i>Subcommittee Steve, Jason, Peter and Jody</i>	August 17, 2020 <b>No update from what has been previously supplied to the board.</b>
<i>Evaluations/Refunds Process appraising CMHA's approach to evaluations, utilizing cohort regulations for return to play as well as fine tuning refund structure for the year</i>	<i>Subcommittee Jeremy, Edyta and Kristine</i>	August 17, 2020 <b>Forecast has been done and there is a schedule set up for evaluations.</b>
<i>Communications/Up to date info Hockey AB/AHS comms strategy to stay on top of HA and AHS updates, ensuring updates are filtered to association and sub committee</i>	<i>Subcommittee Melissa, Jamie, Erin and Katie</i>	August 17, 2020 <b>Creating a document to send out to the membership with all the information required. Looking into Goalline to see if they can track the COVID questionnaires that are submitted every time prior to someone entering the building.</b>
<i>Equipment Process/Skate Guards/RFP quotes for PPE provide processes for equipment use as well as quotes for COVID supplies</i>	<i>Subcommittee Nathan, Sabrina and Erin</i>	August 17, 2020 <b>Back packs will include hand sanitizer. Masks will need to be worn by everyone in the rec center, they will have to provide their own, CMHA will not.</b>
<i>Operational Processes/COVID roles documenting operations for players, coaches, managers and parents to ensure we have all processes required in place</i>	<i>Subcommittee Denica, Kim, Deborah and Edyta</i>	August 17, 2020 <b>Meeting again to ensure everything is covered. Most of it has been sent out with Erin's communication.</b>
<i>Fundraising what type of fundraising CMHA can do during phase 2</i>	<i>Subcommittee Kristine, Tricia and Edyta</i>	August 17, 2020 <b>No changes, still working on a big fundraiser or doing something different.</b>

## New Business Reports of Officers

**A. President, Albert Snook, no report**

**B. Vice President, Melissa Bucar, attached**

- Working on memorial and awards, should be done by mid August. Will have a PPT online and on FB for the winners. Thank you to the committee for working on this.
- Question on having the awards presented to players prior to it being put on the website? There is no guarantee that it can be done that way. Discussion, can give coaches one week to give out awards and the publish the names online as well.

- Please sign Code of Conduct and submit to Kim for filing.
- Discussion on Melissa’s “To Do List” Please review and give any feedback prior to August 17.
- One Shot can do individual pictures and then put them together for the team shot. There will be an increase of \$2 per player for the memory mate due to this. Will send Angela and email regarding this.

**C. Past President, Shane Hainstock, no report**

**D. Registrar, Edyta Baker, attached**

- Erin and Edyta are working on a communication for cut-off for registration.
- Atom player would like to play in Novice. They will have to go through the approvals with HA. Will have Jason speak with the parents prior to starting the process.
- Will forward questions to Jason regarding goalies for the season. We are bringing in GDI goaltending to come in and provide us with coach and development plans. They will do coach clinics. Steve has booked 3 hours of ice for goalies each month.
- **Motion by Edyta to increase extra coaching’s cards to \$50 paid by the team, Jason M second, all in favour; motion carried under 6.16.4 Team Management.** This is due to the increased charge from HA to cover the cost. Edyta will double check with HA on if there are any changes to COVID rules during the season, if we go into league play. Question on who plays 5v5 or 4v4. It will depend on how many players are in each group. We need to be very transparent with how we will be progressing through the season with changing rules/regulations. Question on if there was any feedback from the recent communication sent out? There have not been any questions so far. Question on the waitlist? We are making every attempt to include every player this season.

**E. Treasurer, Angela Cranston, attached**

- Will speak to Kristine regarding the 2019 Annual Society return.
- GST is paid in full for the 2019/2020 season.
- Have received \$134,712.50 for registration currently.
- Question on GST charge in fees? 16 and over, GST is charged not on any of the younger ages.

**F. Secretary, Kim Horvath, no report**

**G. League Director, Jamie Hadden, attached**

- No provincials for U11, goalies can play out if they wish if there are two goalies on a team. Question on if this will be enforced or how this will be done? Unsure at this point
- Question on CAHL if they will be going to stage 3 by the start of the season? They are confident that they will be able to go into stage 3 early in the season. They haven’t passed any info on in their report yet.
- Currently working through different scenarios for Return to Hockey.
- Discussion on shredding. There is one in the boardroom. Pricing on shredding services provided.

**H. Ice Director, Steve Dalakoudis, attached**

- Still waiting for information from CAHL and RHL regarding ice, nothing scheduled. AA schedule has been completed.
- Ensuring there is ice for any situation that may arise.
- Waiting for further instructions before proceeding with the yearly practice/game schedule.
- Working on dressing rooms and timing for practices with CMHA, there is a 15 min time frame between ice times. This will work as players will have to come dressed to the rink.
- Working on LiveBarn with CMHA, will have more information.
- A parent will be allowed in the facility for the younger age groups. Question on cohorts in the stands? CRCA is currently working on a plan for that, they are extremely cautious at reducing the risk. This could change, they are meeting regularly regarding this. Question if we have heard from parents from younger groups? You are allowed to have one parent for the younger groups in the dressing room. Question on communication

*about dropping off kids. It has been sent to the membership already.*

**I. Operations Director, Jeremy Schnieder, attached**

- Working closely with Edyta on players. Working on eval schedule with Jason and Steve. Meeting with Jeremy T to get computer and go over software program. Will be able to do more on the 15<sup>th</sup> of August after cut off for registrations. Question on how the evaluations will proceed in regards to evaluators, coaches and players on the ice. Will look into it. There are 2 conditioning, 1 skill and 3 evaluation games, as close as we can to where they may finish. We are keeping that there may be a CAHL and RHL season starting regularly. Suggestion to put the “bubble players” in the last game so this will ensure we are meeting AHC services guidelines.*

**J. Director of Hockey Development, Jason MacNeil, no report**

**K. Pee Wee AA Director, Denica Kapty, attached**

- Will have to wait for question on pinnies when Nathan is here.*
- Going ahead with evaluations per SCHAL.*
- Question on the numbers registered? All but 3 have returned so far. Registrations are down a little bit for the evaluations. Looking for 45-47 players for the evaluations to break even.*

**L. RHL Director, Deborah Hemsing, no report**

**M. Fund raising Director, Kristine Arthur, no report**

**N. Equipment Director, Nathan Revoal, attached**

- Nathan has been advised that his age groups are incorrect in his report.*
- Any questions for Nathan, please email him directly as he is not present at this meeting. Question surrounding the Timbits jerseys, will need to check with Nathan.*

**O. Webmaster/Communications Director, Nancy Gunn, no report**

**P. CIRA Liaison, will be voted on by CIRA, no report**

**Q. Risk Management, Sabrina Green, no report**

**R. League Governors, Kory Kish, Vacant, Vacant, no report**

**S. RHL League Governor, Vacant, no report**

**T. Tournament Coordinator, Heather Beattie, no report**

**U. Volunteer Bond Coordinator, Tamara Gutierrez, no report**

**V. Social Media Coordinator, Erin Friesen, attached**

- Social media policy still needs to be approved by the board.*
- Would like a budget for social media. \$5,000 was budgeted for this season.*
- A large increase in FaceBook viewers.*
- Question on comments to FB posts that are shared, is there a general email box or how is it handled. How do they get in touch with the right person? Erin has sent any comments/questions to the appropriate board member to handle.*
- Jason and Albert will touch base with Strathmore news regarding female hockey in Chestermere.*
- Motion by Erin to request \$30 to apply for CMHA to be able to advertise on the Facebook page of I Love Chestermere, Steve D second, all in favour; motion carried.**

**W. Event Coordinator, Katie Taylor, no report**

**X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, no report**

**Y. U9 Novice Coordinator, Krista Mainprize, no report**

**Z. U11 Atom Coordinator, Grup Tumber, no report**

**AA. U13 Peewee Coordinator, Peter Kret, no report**

**AB. U15 Bantam Coordinator, Tricia Van Tol, no report**

**AC. U18 Midget Coordinator, Shannon Dean, no report**

**AD. U21 Junior Coordinator, Shane Hainstock, no report**

**AE. U13 Pee Wee AA Coordinator, Vacant, no report**

**AF. Registrar Assistant, Kristine Arthur, no report**

## Round Table

- **Jeremy** are we going to try to meet live, yes for August 24<sup>th</sup>, looking at venues. Can do the early registration draw then. Should we be scheduling more meetings, due to COVID? We can adjust and add if needed.
- **Jason** quick update, avoid using the words “House league” Would like to use Development Cohorts. Reached out to HA about bringing in some training, working on schedule. Everything is still up in the air, but we do have the flexibility to have noncontact. Continue to work on it and pass along as it comes in.
- **Kim meetings for remainder of season. Sept 15 2020, Oct 13, 2020, Nov 9 2020, Dec 14 2020, Jan 11 2021, Feb 8 2021, Mar 8 2021, April 12 2021, Budget April 26 2021, AGM May 11 2021 Info exchange June 14, 2021.**

**Next Meeting: Subcommittee August 17<sup>th</sup>, 2020 6:30pm**

**Motion to adjourn: Kim H 8:34pm**

<i>Reach out to CRCA regarding cohorts watching in the stands especially around the younger ages. U9 and under.</i>	<i>Jeremy</i>	<i>ASAP</i>
<i>Send communication to board to be approved to send out to the membership</i>	<i>Erin</i>	<i>ASAP</i>
<i>Format on evaluation</i>	<i>Steve, Jeremy and Jason</i>	<i>ASAP</i>
<i>Update on eval schedule for AA and ice.</i>	<i>Denica and Steve for Albert</i>	<i>ASAP</i>
<i>Confirm Enmax hoodies for U9</i>	<i>Krista</i>	<i>ASAP</i>
<i>Tim Hortons jerseys</i>	<i>Jeremy and Nathan</i>	<i>ASAP</i>
<i>Budget for social media</i>	<i>Erin and Angie</i>	<i>ASAP</i>