



CHESTERMERE MINOR HOCKEY ASSOCIATION

VOLUNTEER BOND POLICY Section 6.27

Updated September 2021



CHESTERMERE MINOR HOCKEY ASSOCIATION

SECTION 6.27	VOLUNTEER BOND POLICY
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Purpose:

To encourage all Chestermere Minor Hockey (CMHA) Association members to become actively involved in the operation and success of our Association.

Overview:

CMHA is run completely by volunteers. Many of our members are unaware of just how much volunteer work and fundraising is necessary to operate a quality hockey program. CMHA has a membership of approximately 500 players between the ages of 4 and 18 years old assigned to 35 teams playing over 560 scheduled games. Many of our Association members are unaware of just how much volunteer work and fundraising is necessary to operate a quality hockey program. CMHA is run completely by volunteers. **We have no paid positions.**

Although not everyone has the hockey experience or skills to assist as an on-ice volunteer, there are many other roles that contribute greatly to the success of our association. Examples of these opportunities include fundraising initiatives such as Tournaments, helping with other community functions and events that CMHA is involved in throughout the year. The volunteer bond program is in place to encourage our association members to step forward and get involved.

Value of Bond:

Every family with a registered player in CMHA must provide a bond payment in the form of a **\$200.00** cheque at the time of registration in order for your child to participate in the 2020/2021 season. The cheque must be post-dated for April 1st of each season. You are required to provide ONE cheque PER family (not per player).

Bond Commitment:

Volunteer commitment will be calculated based on a **10-point system** per family. Approximately **1 hour of volunteer time will equal 1 point**. Volunteers must be over the age of *14 years old* to participate in the completion of bond points. The list of volunteer opportunities below gives an example of the types of duties that will be available each season, although additional duties will become available throughout the year and will be posted on the CMHA website and shared via email through team managers.

Each family must provide 10 hours of volunteer time throughout the year.

If 10 points are not achieved and verified by the end of the season, your bond cheque will be cashed.

Opting Out:

Families choosing to opt out of the volunteer bond program may do so at the time of registration by submitting a cheque for \$200.00 with a current date and by checking the appropriate box on the Volunteer Bond Agreement. This cheque will be cashed by CMHA.



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<u>Association Positions</u>	<u>Credit</u>
Members of the CMHA Board	Full
Evaluations Division Coordinator	Full
Evaluations Volunteer	1 point per hour worked
Jersey Distribution Equipment Helper	1 point per hour worked
Jersey Return Equipment Helper	1 point per hour worked
Tournament Coordinator	Full
Committee Member	1 point per hour worked
Country Fair parade float	1 point per hour worked
Awards Banquet - duties include set up, clean up	1 point per hour worked
CMHA Casino volunteer (one shift)	Full
Additional positions as they arise	1 point per hour worked

<u>Team Positions</u>	<u>Credit</u>
Head Coach, Assistant Coach	Full
Trainer	Full
Manager	Full
Treasurer	Full
Jersey Parent	Full
Fundraising Coordinator	Full
Team Apparel Coordinator	Full
Time Keeper	1 point per hour worked
Penalty Box Person	1 point per hour worked
Score Keeper	1 point per hour worked
Team Webmaster	Full
Data Entry Person	Full
Team Food Coordinator	Full
Team Transportation/Accommodation Coordinator	Full
Team Tournament Rep	1 point per hour worked
Tournament Volunteer	1 point per hour worked
Team Social Convener	1 point per hour worked



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Process:

- Each family will be required to provide a post-dated cheque in the amount of \$200.00 payable to CMHA dated April 1 at the end of each season.
- Bond cheques are to be submitted at the time of registration no later than August 15th.
- Cheques will be returned to those families who complete their bond by the end of the season. Volunteers who do not fulfill their total hours will have their cheques cashed. If a bond cheque is returned NSF, an additional administration fee of \$45.00 will be due. Players with a balance owing will not be permitted to register for the following season until the debt is cleared.
- Volunteer points/hours will be approved by CMHA. Only designated Event Coordinators, Team Managers, Coaches, and Fundraising organizers will be eligible to sign off on volunteer hours worked. All of your volunteer points/hours must be recorded and signed off on your bond tracking form.

It is the family's responsibility to keep track of their hours and when their total points have been achieved submit their bond tracking form to their team manager. It is up to each family to ensure that they fulfill their volunteer obligation and to retain records of their approved hours by the end of the season.