



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Monday December 14th, 2020 6:30pm**

Present: Albert Snook, Melissa Bucar, Angela Cranston, Jamie Hadden, Steve Dalakoudis, Jeremy Schneider, Deborah Hemsing, Erin Friesen, Katie Taylor, Kim Horvath, Nancy Gunn, Krista Mainprize, Denica Kapy, Nathan Revoal, Edyta Baker, Sabrina Green, Jason MacNeil, Gurb Tumber, Shane Hainstock, Breen Taylor

Absent: Kristine Arthur, Tamara Gutierrez, Peter Kret, Jennifer Moore, Kory Kish, Jody Sikora, Heather Beattie, David Kidd

1. Call to order by Albert Snook (President) – 6:32pm
2. Reception of visitors – None
3. Approval of Agenda – Jamie H first, Albert S second; all in favour, motion carried.
4. Motion to approve of November 9th minutes – Deborah H first, Jamie H second; all in favour, motion carried.
5. Motions for discussions;
 - None

8. Action Items:

Topic	Who is responsible	Due date/update
<i>Code of Conduct and Oath for new Board Members</i>	<i>Kim and Albert</i>	<i>List of board members who have not signed this years Code of Conduct has been sent to Albert for follow up. Done</i>
<i>50/50 or any fundraising idea</i>	<i>Board</i>	On hold until further information on the season is available.
<i>Action items with subcommittees have been created. Will be ongoing through the season.</i>	<i>Melissa</i>	<i>Have been sent to the board, looking for more volunteers. Let Melissa know by the end of the week if you can volunteer for one of the five subcommittees.</i>
<i>Esso Fun Day application to be filled out</i>	<i>Erin, Jason and Albert</i>	<i>ASAP another grant through HA can use towards Girls Hockey costs, may be too late but will still look into it. Is there an update on this? Unable to complete by deadline.</i>
<i>30th Anniversary Signage</i>	<i>Nathan</i>	<i>There is a design that needs to be voted on once mock up and pricing is in. One on boardroom and equipment door. On hold until further information on the season is available. Can do banner next year.</i>

<i>Barriers for rinks between games. Look into HA guidelines as to what is required and acceptable.</i>	<i>Katie and Albert</i>	ASAP Completed
<i>Mentoring program</i>	<i>Katie and Erin</i>	Ongoing On hold until further information on hockey is available.
<i>Suggestion to look at scheduling the U7 on 3 ice times and making 3 cohorts of 2 teams. This way we will not have to quarantine as many teams if something happens in the U7 division</i>	<i>Jody, Jason, Steve and Melissa</i>	ASAP Completed, but on hold until more information is available regarding hockey.
<i>Look into other web site options similar to Goalline to use that may be less expensive and more comprehensive. Will reach out to Angela for invoicing information for Goalline.</i>	<i>Nancy, Angela, Edyta, Denica, Erin and Shane for referee portion</i>	Ongoing Move to subcommittee tasks
<i>Communication to membership regarding ice.</i>	<i>Jeremy, Steve and Erin</i>	Prior to next season Move to subcommittee tasks.
<i>Coaches wearing helmets after games while removing dividers.</i>	<i>Albert</i>	ASAP On hold until more information available on remainder of hockey season.

9. New Business:

- 1) **Cancelation on coaches' clinics** – reimbursement from coaches (or keep their name and not pay for it again) *Jason has a list of the coaches registered for the courses that were cancelled. Anyone not needing the clinics this year have been asked to take it next season due to spaces available for coaching clinics. There was information sent by email to those coaches that were registered in cancelled courses with instructions on how to rebook. Angela needs a list of the registrants from the Chestermere Coach 2 clinic. Jason to contact Angela to supply information she needs for reimbursement of funds for completed coaching clinics.*
- 2) **Flow of invoices and payment.** If the board members can provide coding of expenses for Angela would help. *Ensure we are following guidelines when submitting invoices and code them the best you can to help Angela when paying for the invoices.*
- 3) **ALGC reporting from the past and recommendations.**
Motion by Tricia V related to the amendment to meeting minutes from August 24, 2020. Waiting on information from accounting firm. Need correct information prior to making any changes. Tabled for next meeting. The money that was reimbursed to the PeeWeeAA team was allocated correctly by the AGLC standards and recommendations. Albert to send spreadsheet to board with the breakdown. The August 24, 2020 General Board Meeting Minutes will not be amended.
- 4) **Comparison of budget to actual review** *Spreadsheet shared to view balance of budget, on what we have this year in revenue and spend, compared to last year's spend. Suggest year over year comparison to help better understand the numbers, Albert is working on it.*

- 5) **Prior year Financial statements review** *Albert is working on this to present to the board for the start of 2021, possibly before the next board meeting on Jan 11, 2021 or may be part of the meeting, depending on time of completion.*
- 6) **Okotoks AAA affiliation – Info update** *Have been in a couple of meetings with them this season. The breakdown of the \$2500 fee is related to \$37,000 required to run the program in Okotoks. Albert has a list of the break down and did a screen share of how they allocate their fees. \$25,000 is donated and the remaining fee is divided by three affiliation areas, which Chestermere is one of them. Affiliation fee is used to be part of the association, a seat on the board, part of evaluation, etc. There are 5 teams in their program. With growth of their organization, they are looking for weekday ice, and are asking if we have any available for 1.15hrs possible each Wednesday night. This is just to ensure we keep this in mind, as we have to put a request in February to ensure we have ice for the following year. Question on how many players do we have in that association from ours? It fluctuates from season to season. Question on if we can we add this information to our marketing? **Albert can look into it and see how to market it.** This fee has nothing to do directly with our PeeWeeAA program, it is of benefit of our entire association of players. Suggestion to review this at our next AGM so the membership understands the fee and why we pay it as there was some miscommunication on it in previous years. Question on if we can we post it on the website that we sponsor them? **Albert can double check.** No invoice for the \$2,500 fee for this year received yet.*
- 7) **What is the end result that we want to accomplish for the players this year? Discussion** *Extending the season, is it a possibility? It will depend on HA and April on ice is booked for spring hockey season, as well kids may be playing other sports in the spring. We can see how the community feels on it, send out a survey to see what they would like for the remainder of the season. Katie can do analysis on completed surveys. Jason has set up some zoom meetings, for teams. Teams can book two sessions, one from Speedschool and one from Crossfit for their teams. The cost is \$60 for Speedschool and \$25 from Crossfit per team. Will use development budget and offer 1 per team and then get feedback to see if they want to go ahead with more sessions. Approx. cost is \$2,200 for each team to have one of each session. Teams are to book the sessions and anything outside of that can be done at the team level. Tiny mites and Junior C will not be part of these sessions. Jason will send out information to coordinators, coaches and team managers and the information can be posted on FaceBook.*

10. Questions/Comments submitted

Question on if there is a description on what is required for the subcommittees? There is a list of to do's that will be broken out by Albert and Melissa to ensure they are prioritized correctly. The descriptions are in the To Do's link that has been sent to the board.

Question if we can get the link for team store as it is not currently open? Nathan can resend the info for the New Year; however, it is closed for Christmas break to ensure delivery received prior to Christmas.

Next Meeting: January 11th, 2021 6:30pm

Motion to adjourn; Kim H 7:50 pm

<i>Survey to the membership regarding current situation and get feedback on how they would like to see the season continue.</i>	<i>Melissa, Erin and Katie</i>	<i>ASAP</i>
<i>Post information regarding zoom meetings for all teams for one Crossfit and one Speedschool session</i>	<i>Erin</i>	<i>Once information is available</i>

Submitted report:

Reports of Officers

- A. President, Albert Snook, *no report*
- B. Vice President, Melissa Bucar, *submitted*
- C. Past President, Shane Hainstock, *no report*
- D. Registrar, Edyta Baker, *no report*
- E. Treasurer, Angela Cranston, *submitted*
- F. Secretary, Kim Horvath, *no report*
- G. League Director, Jamie Hadden, *no report*
- H. Ice Director, Steve Dalakoudis, *submitted*
- I. Operations Director, Jeremy Schneider, *no report*
- J. Hockey Development Director, Jason MacNeil, *no report*
- K. AA Director, Denica Kpty, *no report*
- L. RHL Director, Deborah Hemsing, *no report*
- M. Fundraising Director, Kristine Arthur, *no report*
- N. Equipment Director, Nathan Revoal, *no report*
- O. Risk Management, Sabrina Green, *no report*
- P. Social Media Coordinator, Erin Friesen, *submitted*
- Q. Event Coordinator, Katie Taylor, *no report*
- R. Webmaster Coordinator, Nancy Gunn, *no report*
- S. League Governors, Kory Kish, Breen Taylor, Vacant, *no report*
- T. RHL League Governor, David Kidd, *no report*
- U. Tournament Coordinator, Heather Beattie, *no report*
- V. Volunteer Bond Coordinator, Tamara Gutierrez, *no report*
- W. CIRA Liaison, Jeff Long, *no report*
- X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, *no report*
- Y. U9 Novice Coordinator, Krista Mainprize, *no report*
- Z. U11 Atom Coordinator, Gurp Tumber, *no report*
- AA. U13 Peewee Coordinator, Peter Kret, *no report*
- AB. U15 Bantam Coordinator, Chris Pierson, *no report*
- AC. U18 Midget Coordinator, Jennifer Moore, *no report*
- AD. U21 Junior Coordinator, Shane Hainstock, *no report*
- AE. U13 Pee Wee AA Coordinator, Vacant, *no report*
- AF. Registrar Assistant, Kristine Arthur, *no report*