



# CHESTERMERE MINOR HOCKEY ASSOCIATION

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## DIVISION COORDINATORS

There is to be one Coordinator for each Division; **U5/U7**, **U9**, **U11**, **U13**, **U15**, **U18**, and **U21**. Each Coordinator oversees the Teams in their Division. One person can be the Coordinator for more than one Division.

The Division Coordinator reports to the President.

The Division Coordinator are non-voting members of the Board but are encouraged to attend regularly scheduled meetings.

## RESPONSIBILITIES:

- Participate in the Evaluations process as directed by the Operations Director.
- Participate in the Head Coach selection process as directed by the Hockey Development Director
- Assist the Head Coaches with the appointment and/or dismissal of Team Officials
- Assist Team Managers when required with administration and equipment requirements
- To communicate CMHA events to teams in their division
- To report to Hockey Development Director on a regular basis
- Assist and facilitate the resolution of any conflicts arising from players, Managers, Coaches, or parents throughout the year.