



**Chestermere Minor Hockey  
Voting Member & General Board Meeting Minutes  
Tuesday February 11<sup>th</sup>, 2020 6:30pm**

**Present:** Shane Hainstock, Melissa Bucar, Denica Kapty, Kristine Arthur, Sabrina Green, Jason MacNeil, Deb Hemsing, Jody Sikora, Nancy Gunn, Tricia Van Tol, Chris Segar

**Absent:** Kim Horvath, Jeremy Thiemann, Edyta Baker, Krista Mainprize, Byron Guss, Gary Wilson, Ken Santarossa, Shannon Dean, Jeff Long, Kelly Watkins, Kory Kish, Erin Friesen, Gurp Tumber, Nathan Revoal, David Kidd

1. Call to order by Shane Hainstock (President) – 6:31 pm
2. Reception of visitors – Jamie Hadden
3. Approval of Agenda – Denika K first, Kristine A second; all in favour, motion carried.
4. Motion to approve of January 6th minutes – Denika K first, Jason M second; all in favour, motion carried.
5. Unfinished Business;

**Action Items from January 6th meeting**

<b>Topic</b>	<b>Who is responsible</b>	<b>Due date</b>
<i>Survey about interest in a female team</i>	<i>Melissa and Jason</i>	<i>This Season.</i> <b>We will release the survey ASAP. Discussed was posting this to the association as well as through social media channels that so there is more exposure to a larger crowd so that can get a better gauge on interest in female hockey in Chestermere.</b>
<i>Once an apparel provider has been chosen for the following season, we need to review the Apparel policy</i>	<i>Nathan, Gurp and Erin</i>	<i>Looking at December – January</i> <b>On track, need to ensure that they can supply Bauer jerseys as we will not be changing them.</b> It was mentioned that we had around 5 submission for RFP, and that there was a joint submission. The committee is reviewing the submissions and gathering more information from vendors where required.

<p><i>Email to membership regarding Treasurer position, ensuring that the membership understands the magnitude of finding a volunteer for the key position.</i></p>		<p><b>ASAP</b>  <b>Done, still need position filled ASAP. Send out another email.</b>  Melissa Bucar has stepped down from the Interim Treasurer role effective Feb 28<sup>th</sup>, 2020 due to the workload of the position. The room discussed many options. Send another email to membership discussing the urgency of filling the role. Review with Alberta Society's act to understand the process when you don't have a treasurer – Executive to review. Review what can be done on the volunteer connect Facebook page to find someone to help – Kristine A. Further review to see how much it would cost to pay a bookkeeper, if this option went forward, we would need to go out to tender. Current cost estimate would be a fee increase of \$50 per player based on the number of players this hockey season. Discussions around how other associations pay for this role by combining it with others, Ice, Treasury, Registrar that person then works for the board, this option would cost more than a bookkeeper. Check with the AGLC to see if we can apply to have bookkeeper costs covered by AGLC – Melissa to follow-up</p>
<p><i>Ideas on Working Together Raffle and possible changes, put ideas to paper and bring to next meeting to discuss.</i></p>	<p><i>Board</i></p>	<p><b>March meeting</b>  <b>February meeting – No one provided ideas to discuss during the meeting, we have asked all board member provide the ideas at the next meeting.</b></p>
<p><i>Mid season coach evaluation survey as well as coaches evaluating each other, head and assistant. Coaches Edge survey for head coaches.</i></p>	<p><i>Jason and Shane</i></p>	<p><b>Will work to have this out for the End of the Season. Shane will share the survey tool in Goaline with Jason. Shane will also review with Jason how Goaline collects data from surveys past to provide analysis of data year over year.</b></p>

## New Business

### Reports of Officers

- A. President, Shane Hainstock, no report**
- B. Vice President, Melissa Bucar, no report**
- C. Registrar, Edyta Baker, no report**
- D. Treasurer, Melissa Bucar INTERIM, no report**
- E. Secretary, Kim Horvath, no report**
- F. League Director, Chris Segar, no report**
- G. Ice Director, Ken Santarossa, no report**
- H. Operations Director, Jeremy Thiemann, no report**
- I. Director of Hockey Development, Jason MacNeil, no report**
- J. Pee Wee AA Director, Denica Kpty, attached**
  - SCHAL is talking about putting a M15AA draw zone together. Denica, Shane and Jason will attend an information session around this later in the month. Hockey Alberta wants a host for each draw zone. It was mentioned by members that they would like to submit to be the host. Tricia is asking for clarification; why do we feel we would want to move forward in being the host and have double AA midget team. We really need to evaluate this and see if it is in the best interest of the association. We are having issues right now filling roles and we need to find out if we have the ice, what increases we may have due to RHL numbers, number of novice and initiation teams as our current team sizes are very large, as well as other factors that need to be considered prior to entering into a commitment. The boards agreed that we will review the learnings from the meeting as well as the Budget implications and we will review them at the next meeting.
  - Our PeeWee AA is one spot away from being in the playoffs
- K. RHL Director, Deb Hemsing, no report**
- L. Fund raising Director, Kristine Arthur, no report**
- M. Equipment Director, Nathan Revoal, attached**
  - Inventory reports are coming in from the coaches Adult medium is the biggest inventory gap.
  - New goalie sticks are needed for next season. We will check them all the end of the season and order accordingly.
  - Atom Jerseys are ordered, it will cost \$5 per jersey to get the Chestermere Lakers logo on them, Jerseys and socks are ordered.
  - Tyke medals for the Ironman Jamboree and piggy banks from Tim Hortons are in.
  - 3<sup>rd</sup> Jersey feedback this year is very positive, design is great, fit is a little slim.
  - Memorial Jerseys are ordered for the awards ceremony, once reviewed they will be framed and provided to the families of each member who has perished. The remaining jerseys in that minimum order will be used at promotional events for board members or as the board sees fit.
  - Subcommittee on the apparel RFP.
- N. Webmaster/Communications Director, Nancy Gunn, no report**
- O. CIRA Liaison, Jeff Long, no report**
- P. Risk Management, Sabrina Green, no report**
- Q. League Governors, Kory Kish, Erin Friesen, Gary Wilson, no report**
- R. RHL League Governor, David Kidd, no report**
- S. Tournament Coordinator, Tricia Van Tol, no report**
- T. Tyke/Tiny Mite Coordinator, Jody Sikora, no report**
- U. Novice Coordinator, Krista Mainprize, no report**
- V. Atom Coordinator, Grup Tumber, no report**
- W. Peewee Coordinator, Byron Guss, no report**

- X. Bantam Coordinator, Shannon Dean, *no report*
- X. Midget Coordinator, Chris Segar, *no report*
- Y. Junior Coordinator, Shane Hainstock, *no report*
- Z. Pee Wee AA Coordinator, Kelly Watkins, *no report*

### Round Table

**Melissa** – Can we please make sure that audited financials are posted. Nancy will work to get these up on their own page on the website. We need to address the fact that Managers/Coaches cannot send out information around 3<sup>rd</sup> party advertising. The only information to be shared by our coaches and managers is from Hockey Canada, Hockey Alberta or the CMHA

**Sabrina:** Another shipment of ice pack’s have arrived and have been shared with the teams.

**Tricia:** Coaches have enquired around the selection process for teams that are in playdowns for Atom. Shane reviewed the Hockey Alberta process with board members. Examples of how team would play each other was given and the Hockey Alberta sheet was discussed. Cost of playdown were discussed. All information around Hockey Alberta sections are provided for everyone to view on there site around how teams are selected. The process is called “Alberta One”.

**Denica:** Reminder on Chestermere players making it to the Alberta Winter games Luka Defour (Player Spotlight)

**Deb:** We need to look at the numbers on how many RHL teams for upcoming season. This will be discussed further as the budgets is created and reviewed for the next fiscal.

**Jason:** Concern that we will have problems next year getting coaches to help. Several coaches have issues with, ice time, parent complaints, etc. We had a hard time this year getting coaches to coach 5 of our teams. Next year will be more of a challenge based on current coach feedback. Hockey Alberta provides a considerable amount of training to coaches on how to handle certain situations. Chain of command has been provided at the beginning of the year and reminders have been sent out so that parents know how to communicate and escalate issues. The Board discussed some techniques on how Chestermere could make changes or provide more material to coaches to further training regarding this topic.

**Next Meeting: March 9<sup>th</sup>, 2020 6:30pm**

**Motion to adjourn: Jason 7:40pm**

<i>Post the audited financials to the website</i>	<i>Nancy</i>	<i>ASAP</i>
<i>No 3<sup>rd</sup> party advertising emails to be sent to the teams to Coaches/Managers</i>	<i>Shane</i>	<i>ASAP</i>
<i>Get approval &amp; pay invoice for Ice Packs</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Luka Defour Spotlight email</i>	<i>Denica</i>	<i>Sent</i>
<i>Items for discussion to improve overall coach feedback</i>	<i>All board members</i>	<i>Next Meeting</i>
<i>Midget AA team</i>	<i>Board</i>	<i>Next Meeting</i>

