



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Monday January 11th, 2021 6:30pm**

Present: Albert Snook, Melissa Bucar, Angela Cranston, Jamie Hadden, Steve Dalakoudis, Jeremy Schneider, Deborah Hemsing, Erin Friesen, Katie Taylor, Kim Horvath, Krista Mainprize, Denica Kapty, Nathan Revoal, Edyta Baker, Sabrina Green, Jason MacNeil, Gurb Tumber, Breen Taylor, Kristine Arthur, Tamara Gutierrez, Peter Kret, Heather Beattie

Absent: Jennifer Moore, Kory Kish, Jody Sikora, David Kidd, Nancy Gunn, Shane Hainstock

1. Call to order by Albert Snook (President) – 6:32pm
2. Reception of visitors – None
3. Approval of Agenda – Denica K first, Angela C second; all in favour, motion carried.
4. Motion to approve of December 14th minutes – Steve D first, Jason M second; all in favour, motion carried.
5. Motions for discussions;
 - **Motion by Steve D to have a Special AGM to amend the Bylaws regarding position descriptions, removing General Board positions and having them in the CMHA policies. Bylaws will only include the Executive descriptions; Jeremy S, Melissa B and Albert S second; all in favour, motion carried.**

8. Action Items:

| Topic | Who is responsible | Due date/update |
|---|--------------------------------|---|
| <i>Survey to the membership regarding current situation and get feedback on how they would like to see the season continue.</i> | <i>Melissa, Erin and Katie</i> | <i>ASAP</i> DONE |
| <i>Post information regarding zoom meetings for all teams for one Crossfit and one Speedschool session</i> | <i>Erin</i> | <i>Once information is available</i> Done good feedback from the limited feedback that has been provided so far |

9. New Business:

- **All sub-committees are formed - Subcommittee expectations** *They have been formed, if you need review from Albert or Melissa or another board member, ask if they can join the meeting for input. Expectation is to have a high-level summary in each lead's report for general board meeting, 5 min to provide update at meetings. This should include goals and what you want to achieve for the outcome.*
- **Propose a special meeting of the membership to amend bi-laws to match other organizations (job descriptions)** *Suggest to remove job descriptions from CMHA Bylaws with the exception of the executive to align with other associations. Will keep them in the policies so they can be updated at a board level. Discussion on having this done sooner than the AGM in May, Kim to look into.*
- **Review Survey results – Powerpoint** *Had around 388 responses out 871 both parents can respond. Albert to follow up with those that had strong responses, high or low. Review and discussion of results. Possibility to do a follow up survey if we need more information/clarification. Suggestion to give summary of survey results to the membership. Can use this survey's results as a baseline for next season.*
- **Discussion related to memo on refunds to members such as the Hockey Calgary / Indus** *Question on sending out a general memo regarding instructions from HA regarding the remainder of the season, similar to the one sent out by Indus association. Suggestion to not give the option to use any possible refunds from this season for next. Suggestion for U21 to get their refunds back as soon as possible as it is most likely they won't be having a season and they have probably paid for the fee's themselves. Check with their league (Hockey Calgary) to see what is happening first.*
- **Financial update – working on remaining fixed costs.** *Working on remaining costs still waiting on HA fees. Once they are all received, we can go from there. We will remain open until told otherwise.*

10. Questions/Comments submitted:

- **Can we post board meeting times on Social media in addition to the website (Facebook)** *Erin can post them going forward on Facebook, including the Special AGM.*
- **Amendments to the August 24, 2020 minutes.** *No amendment necessary. The original findings were in the first minutes then there was a follow up question that was documented in last meeting.*
- **Crossfit has approached Jason regarding a spring development program that will run 8 weeks out of CRCA that will include on and off ice development.** *Discussion on sending this information to the association. No one present was opposed to posting this information for the membership, as it is a local group that is putting it together and it does not compete with our programs.*

Next Meeting: February 8th, 2021 6:30pm

Motion to adjourn; Kim H 7:47pm

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| <i>Special AGM to update roles moved to Policies and remove them from Bylaws so they can be updated at the board level and not have to wait. Will keep executive descriptions in the Bylaws.</i> | <i>Kim</i> | <i>ASAP</i> |
| <i>Post meeting minutes</i> | <i>Erin</i> | <i>ASAP</i> |

Submitted report:

Reports of Officers

- A. President, Albert Snook, *no report*
- B. Vice President, Melissa Bucar, *no report*
- C. Past President, Shane Hainstock, *no report*
- D. Registrar, Edyta Baker, *no report*
- E. Treasurer, Angela Cranston, *no report*
- F. Secretary, Kim Horvath, *no report*
- G. League Director, Jamie Hadden, *no report*
- H. Ice Director, Steve Dalakoudis, *no report*
- I. Operations Director, Jeremy Schneider, *no report*
- J. Hockey Development Director, Jason MacNeil, *no report*
- K. AA Director, Denica Kpty, *no report*
- L. RHL Director, Deborah Hemsing, *no report*
- M. Fundraising Director, Kristine Arthur, *no report*
- N. Equipment Director, Nathan Revoal, *no report*
- O. Risk Management, Sabrina Green, *no report*
- P. Social Media Coordinator, Erin Friesen, *submitted*
- Q. Event Coordinator, Katie Taylor, *no report*
- R. Webmaster Coordinator, Nancy Gunn, *no report*
- S. League Governors, Kory Kish, Breen Taylor, Vacant, *no report*
- T. RHL League Governor, David Kidd, *no report*
- U. Tournament Coordinator, Heather Beattie, *no report*
- V. Volunteer Bond Coordinator, Tamara Gutierrez, *no report*
- W. CIRA Liaison, Jeff Long, *no report*
- X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, *no report*
- Y. U9 Novice Coordinator, Krista Mainprize, *no report*
- Z. U11 Atom Coordinator, Gulp Tumber, *no report*
- AA. U13 Pee wee Coordinator, Peter Kret, *no report*
- AB. U15 Bantam Coordinator, Chris Pierson, *no report*
- AC. U18 Midget Coordinator, Jennifer Moore, *no report*
- AD. U21 Junior Coordinator, Shane Hainstock, *no report*
- AE. U13 Pee Wee AA Coordinator, Vacant, *no report*
- AF. Registrar Assistant, Kristine Arthur, *no report*