



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Monday July 13th, 2020 6:30pm**

Present: Albert Snook, Melissa Bucar, Shane Hainstock, Edyta Baker, Angela Cranston, Kim Horvath, Jamie Hadden, Steve Dalakoudis, Jeremy Schnieder, Jason MacNeil, Denica Kapy, Deborah Hemsing, Kristine Arthur, Nathan Revoal, Sabrina Green, Tamara Gutierrez, Erin Friesen, Katie Taylor, Jody Sikora, Krista Mainprize, Gulp Tumber, Peter Kret, Tricia Van Tol, Heather Beattie

Absent: Nancy Gunn, Kory Kish, Shannon Dean

1. Call to order by Albert Snook (President) – 6:32pm
2. Reception of visitors – None
3. Approval of Agenda – Steve D first, Denica K second; all in favour, motion carried.
4. Motion to approve of July 6th minutes – Denica K; all in favour, motion carried.
5. Unfinished Business;

Action Items from July 6th meeting

Topic	Who is responsible	Due date
<i>Review of the 2020/2021 Approved Budget</i>	<i>See below in Subcommittees</i>	<i>Included in Subcommittee topics, due August 17</i>
<i>Code of Conduct and Oath for new Board Members</i>	<i>Melissa and Kim</i>	<i>Melissa has sent them out, Kim has been receiving and filing them.</i>
<i>Compare pricing of T-shirts vs. skate guards for Atom level and below due to current COVID restrictions</i>	<i>See below in Subcommittees</i>	<i>Included in Subcommittee topics, due August 17</i>
<i>Communication to membership regarding return to hockey plan for current stage 2 COVID restrictions</i>	<i>See below in Subcommittees</i>	<i>Included in Subcommittee topics, due August 17</i>
<i>Template for team designate to keep track of players/members at practice/games for COVID tracking</i>	<i>See below in Subcommittees</i>	<i>Included in Subcommittee topics, due August 17</i>

<i>Fees for carding extra coaches for CAHL</i>	<i>Albert</i>	ASAP Albert has some information and will take it offline to discuss
<i>Review RHL Policy verbiage</i>	<i>Deborah and Denica</i>	ASAP
<i>Ice Schedule Status and changes for 2020/21 season</i>	<i>Steve</i>	ASAP In Steve's report
<i>Review Renumeration Policy and if it pertains to AA program</i>	<i>Created a subcommittee Tricia and Katie</i>	ASAP Shane explained the AA program and how it is different from CMHA. The fees are greater than other associations as the fundraising is built in so there may be larger refunds at the end of the season. COVID was a factor in all teams receiving above normal cash return at the end of the 2019/20 season.

New Business Reports of Officers

- A. President, Albert Snook, no report**
– Housekeeping items: cameras on for virtual meetings. Anything from the past will stay there, we are going forward. Need a list of improvements we can work on over the season.
– Introduction of all board members.
- B. Vice President, Melissa Bucar, no report**
- C. Past President, Shane Hainstock, no report**
- D. Registrar, Edyta Baker, no report**
- E. Treasurer, Angela Cranston, no report**
- F. Secretary, Kim Horvath, no report**
- G. League Director, Jamie Hadden, no report**
- H. Ice Director, Steve Dalakoudis, no report**
– CRCA to provide some extra ice time during the week and on weekends. Building a positive relationship with CRCA moving forward. Will have more details once finalized with the CRCA. Have an idea on schedule still working on it.
- I. Operations Director, Jeremy Schnieder, no report**
- J. Director of Hockey Development, Jason MacNeil, no report**
- K. Pee Wee AA Director, Denica Kpty, no report**
- L. RHL Director, Deborah Hemsing, no report**
- M. Fund raising Director, Kristine Arthur, no report**
- N. Equipment Director, Nathan Revoal, no report**
- O. Webmaster/Communications Director, Nancy Gunn, no report**
- P. CIRA Liaison, will be voted on by CIRA, no report**
- Q. Risk Management, Sabrina Green, no report**
- R. League Governors, Kory Kish, Vacant, Vacant, no report**
- S. RHL League Governor, Vacant, no report**
- T. Tournament Coordinator, Heather Beattie, no report**
- U. Volunteer Bond Coordinator, Tamara Gutierrez, no report**

V. Social Media Coordinator, Erin Friesen, attached

- Denica, Melissa and Erin can post CMHA information on Facebook. Will reach out to Alex Halat to see about access to the Parent Party social media platform on Facebook.
- Went through draft of Return to Hockey communication, Albert and Melissa have a copy and will send it to the board to familiarize themselves with the current rules/recommendations.

W. Event Coordinator, Katie Taylor, no report

X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, no report

Y. U9 Novice Coordinator, Krista Mainprize, no report

Z. U11 Atom Coordinator, Grup Tumber, no report

AA. U13 Peewee Coordinator, Peter Kret, no report

AB. U15 Bantam Coordinator, Tricia Van Tol, no report

AC. U18 Midget Coordinator, Shannon Dean, no report

AD. U21 Junior Coordinator, Shane Hainstock, no report

AE. U13 Pee Wee AA Coordinator, Vacant, no report

AF. Registrar Assistant, Kristine Arthur, no report

Round Table

Melissa, currently working on awards ceremony with subcommittee. Will be virtual display on website and Facebook. Working with coaches and managers to get gifts out to the players. Hoping to have this all wrapped up by August.

Discussion on refund policies, regarding AA program and an overall review of the policy. Tricia and Katie to review policies.

Edyta would like to propose no increase to fee's after August 15, 2020 and to postpone the Volunteer Bond for this season. Discussion on Short Handed fund, there is KidSport, Jump Start and Lace them Up available for families and in the past, we have matched any grants they may receive. We currently have \$9,000 in the short-handed fund. Discussion on motivation to get people to register earlier so we can get the evaluation and season started in a timely manner.

Motion by Edyta B that there is no increase to fee's after August 15, 2020, Albert S second; all in favor, motion carried.

Motion by Edyta B to postpone initiation of the Volunteer Bond requirements for the membership, Deborah H second; all in favor, motion carried.

Nathan suggestion on communication going forward, will be discussed further at the next board meeting.

Jeremy heads up for coordinators reaching out for start of season, anything we can improve on update or maintain from previous seasons.

Krista has some questions on the U9 regarding goalie gear and COVID, and how we will deal with shared equipment. Nathan is looking into options, disinfection companies. Is equipment room going to be different with COVID rules? Nathan says we will be including that in our sub committees. Please email or text to Nathan with anything that may come up regarding equipment. Melissa will reshare document regarding Return to Hockey and we should continue to use it to add information. There are some very specific things we must adhere to regarding the guidelines in the document. Question on use of hockey guards and if there is an incident that may occur while using them. We do have insurance for these instances if anything may happen.

Jody has a question, now that the rec center is open should we be collecting jerseys from last season?

Nathan states it will be included in the subcommittee and will be communicated out. Nathan will reach out to the level coordinators.

Angela question regarding information from all team Treasures, should she be organizing that now?

Albert suggests an email is sent to them to scan and email or drop off in the mailbox at our curling rink, it is located at the entrance. Angela will confirm with Kelly with CRCA if it is open for people to drop off.

Next Meeting: August 10th, 2020 6:30pm

Motion to adjourn: 8:28pm Kim H

<i>Budget Review to ensure all costs are accounted for based on Return to Hockey guidelines.</i>	<i>Subcommittee Angela and Albert</i>	<i>August 17, 2020</i>
<i>Team Structure appraising CMHA's approach to team structures utilizing cohort regulations and return to play.</i>	<i>Subcommittee Steve, Jason, Peter and Jody</i>	<i>August 17, 2020</i>
<i>Evaluations/Refunds Process appraising CMHA's approach to evaluations, utilizing cohort regulations for return to play as well as fine tuning refund structure for the year</i>	<i>Subcommittee Jeremy, Edyta and Kristine</i>	<i>August 17, 2020</i>
<i>Communications/Up to date info Hockey AB/AHS comms strategy to stay on top of HA and AHS updates, ensuring updates are filtered to association and sub committee</i>	<i>Subcommittee Melissa, Jamie, Erin and Katie</i>	<i>August 17, 2020</i>
<i>Equipment Process/Skate Guards/RFP quotes for PPE provide processes for equipment use as well as quotes for COVID supplies</i>	<i>Subcommittee Nathan, Sabrina and Erin</i>	<i>August 17, 2020</i>
<i>Operational Processes/COVID roles documenting operations for players, coaches, managers and parents to ensure we have all processes required in place</i>	<i>Subcommittee Denica, Kim, Deborah and Edyta</i>	<i>August 17, 2020</i>
<i>Fundraising what type of fundraising CMHA can do during phase 2</i>	<i>Subcommittee Kristine, Tricia and Edyta</i>	<i>August 17, 2020</i>