



**Chestermere Minor Hockey  
Voting Member & General Board Meeting Minutes  
Monday March 9<sup>th</sup>, 2020 6:30pm**

**Present:** Shane Hainstock, Melissa Bucar, Denica Kapy, Kristine Arthur, Sabrina Green, Jason MacNeil, Deborah Hemsing, Jody Sikora, Nancy Gunn, Tricia Van Tol, Kim Horvath, Jeremy Thiemann, Krista Mainprize, Byron Guss, Erin Friesen, Nathan Revoal, Angela Cranston, Shannon Dean

**Absent:** Ken Santarossa, Chris Segar, Jeff Long, Kelly Watkins, Kory Kish, Edyta Baker, Gurb Tumber, Gary Wilson, David Kidd

1. Call to order by Shane Hainstock (President) – 6:32pm
2. Reception of visitors – Jamie Hadden, Vanessa Bourgault, Heather Lowe
3. Approval of Agenda – Kristin M first, Deb H second; all in favour, motion carried.
4. Motion to approve of February 11th minutes – Kim H first, Kristine M second; all in favour, motion carried.
5. Unfinished Business;

**Action Items from February 11th meeting**

<b>Topic</b>	<b>Who is responsible</b>	<b>Due date</b>
<i>Survey about interest in a female team. Sent one to Indus as well and will have more information on that soon.</i>	<i>Melissa and Jason</i>	<i>This Season. Done, positive feedback from survey. Some concern over development in the younger age group. If this goes forward, suggestion to send out email outside of community as well. Tyke Novice Atom level for female teams, possible Pee Wee. This is an option; it is not mandatory to play in this league. Post survey on I Love Chestermere. Bentley has a girl's league that has been very successful.</i>
<i>Once an apparel provider has been chosen for the following season, we need to review the Apparel policy</i>	<i>Nathan, Gurb and Erin</i>	<i>Looking at December – January On track, need to ensure that they can supply Bauer jerseys as we will not be changing them.</i>

<i>Email to membership regarding Treasurer position, ensuring that the membership understands the magnitude of finding a volunteer for the key position.</i>		<i>ASAP</i> <b>Done</b>
<i>Ideas on Working Together Raffle and possible changes, put ideas to paper and bring to next meeting to discuss.</i>	<i>Board</i>	<i>March meeting</i> <b>Cancelled until next season</b>
<i>Mid season coach evaluation survey as well as coaches evaluating each other, head and assistant. Coaches Edge survey for head coaches.</i>	<i>Jason and Shane</i>	<i>Will work to have this out for the End of the Season.</i> <b>Shane will share the survey tool in Goaline with Jason. Shane will also review with Jason how Goaline collects data from surveys past to provide analysis of data year over year.</b>
<i>Post the audited financials to the website</i>	<i>Shane to send to Nancy to post</i>	<i>ASAP</i>
<i>No 3<sup>rd</sup> party advertising emails to be sent to the teams to Coaches/Managers</i>	<i>Shane</i>	<i>ASAP</i>
<i>Get approval &amp; pay invoice for Ice Packs</i>	<i>Melissa</i>	<i>ASAP</i> <b>Done</b>
<i>Luca Dufour Spotlight email</i>	<i>Denica</i>	<b>Done</b>
<i>Items for discussion to improve overall coach feedback</i>	<i>All board members</i>	<i>Next Meeting</i> <b>Done</b>
<i>Midget AA team</i>	<i>Board</i>	<i>Next Meeting</i> <b>Done</b>

## New Business

### Reports of Officers

#### **A. President, Shane Hainstock, no report**

- Indus holding a meeting regarding folding their Midget level as they do not have enough to make a team. If this happens, they will provide us 3 ice times in a two-week schedule. Will advise Shane ASAP so we have time prior to the start of 2020/21 team. Question if we can have a Midget team in RHL; need to wait for the numbers.
- Volunteer bond was an example used by another association. Vanessa can supply what they use for the Play School. Question if it can be included in fees; yes, but it would be easier to keep it separate. Question on Tiny Mite and Tyke level not having enough opportunities for

- volunteering; they can be exempt like they are from the raffle. Janet Schermerhorn has done a lot of work previously on a volunteer bond policy and has been asked to send it in. Will look into different processes that may work, example having a discount code for next year's registration.*
- *Proposes a Social Media coordinator, can look at an intern from the High School. Suggestion that someone within the association can do this as well.*
  - *Propose a Special Event coordinator to do the parent party, awards etc.*
- B. Vice President, Melissa Bucar, attached**
- *Krista, Heather, Nancy and Deb to also help for awards committee, looking at May 3.*
  - *Suggestion to send out an RFP for a book keeper, to have a proposal ready for the AGM. Will get three different proposals for the Budget meeting.*
- C. Registrar, Edyta Baker, no report**
- D. Treasurer, Angela Cranston, attached**
- *Looking into each account to understand them. Question on what report should be submitted for board meetings.*
- E. Secretary, Kim Horvath, no report**
- F. League Director, Chris Segar, no report**
- G. Ice Director, Ken Santarossa, no report**
- H. Operations Director, Jeremy Thiemann, no report**
- I. Director of Hockey Development, Jason MacNeil, attached**
- *Under budget for development would like to use the leftover funds for a coach appreciation night*
  - Motion by Jason M to utilize \$500-\$750 of remaining development funds for a coach appreciation night, Denica K second, all in favour; motion carried.**
  - **Motion by Jason M to use \$100 of the remaining development fund for incentive on getting more coach evaluations filled out by give \$50 to two people towards registration for the 20/21 season, Kim H second, all in favour; motion carried.**
  - *No goaltending due to time restrictions, will do it this spring, will advise when something is confirmed.*
  - **Motion by Jason M to send out information to the association regarding local strength and conditioning coaches working out of the Spartan room, Kristine M second, all in favour; motion carried.**
  - *Morning develop program option for 8 weeks; speed school can tailor to benefit on ice instructions. 6hrs skating 6 hrs dryland 150/kid 630-730am novice to midget mid Oct – Dec. 14 kids per session, would like to run it through registration. Just for CMHA association, cost goes up there aren't enough registered. Will move forward.*
  - *Concerns on how Novice season was, may lose some players. Shane will have a meeting with Okotoks and Strathmore to have a possible house league.*
- J. Pee Wee AA Director, Denica Kapy, attached**
- *Question on Junior Lakers Spring team, 2<sup>nd</sup> year Atom players, that can be coached by the Pee Wee coaches. Would like to look into this down the road, similar to how Airdrie runs their program. Suggestion to have more supporting positions to the AA program.*
- K. RHL Director, Deborah Hemsing, no report**
- L. Fund raising Director, Kristine Arthur, no report**
- M. Equipment Director, Nathan Revoal, attached**
- *Much discussion on RFP for new apparel and equipment provider. Question on how Eight 33 will size us as they are based in Medicine Hat? They will come for 1-2 sizing nights. Shipping and delivery are included in the cost. If there is a mistake made on the order, it will be paid for by who made the error. Three levels of ordering online; individual, team, and one for Pee Wee AA. Embroidery is done onsite does not have to be shipped. Fundraising opportunities as well. Socks are about \$11. Question on using more than one supplier this season? The answer is no, it would be best to use one provider. Upon further discussion and clarification of the RFP, it does*

*not state that we have to use just one provider for all. Discussion on using a provider from Medicine Hat and not locally (being Chestermere). There were no bids locally. Question on pricing in the pricing overview? Will verify spreadsheet.*

*– Suggestion to have an Equipment Coordinator, that can help managers ordering etc.*

**N. Webmaster/Communications Director, Nancy Gunn, no report**

**O. CIRA Liaison, Jeff Long, no report**

**P. Risk Management, Sabrina Green, no report**

**Q. League Governors, Kory Kish, Erin Friesen, Gary Wilson, no report**

*– Suggestion to have a position on the board to help guide managers. This would be beneficial to those who are new to the role as well as the Novice level where everything is new. Need to update the guideline for managers on the website. Suggestion to have a separate meeting for new managers a few weeks after the initial meeting. This falls under the coordinator role, will look at doing extra sessions at start of season for new managers.*

**R. RHL League Governor, David Kidd, no report**

**S. Tournament Coordinator, Tricia Van Tol, no report**

**T. Tyke/Tiny Mite Coordinator, Jody Sikora, no report**

**U. Novice Coordinator, Krista Mainprize, no report**

**V. Atom Coordinator, Grup Tumber, no report**

**W. Pee wee Coordinator, Byron Guss, no report**

**X. Bantam Coordinator, Shannon Dean, no report**

**X. Midget Coordinator, Chris Segar, no report**

**Y. Junior Coordinator, Shane Hainstock, no report**

**Z. Pee Wee AA Coordinator, Kelly Watkins, no report**

## **Round Table**

Question from Vanessa on fundraising money raised from Tyke tournament, how was it spent for 2017 and 2018, development, as there were some goalie coaches the first year and not the second? Small nets were purchased, Power Skating for Tyke approx. \$1,000 Crossfit approx. \$900 Toys approx. \$898 Get rough numbers from Kristine roughly \$2,600 left, need to confirm amount.

Was there access to the equipment room? Suggestion for skating in October full ice development for power skating Equipment brought in mid January, and coaches had a key to utilize them. Not everyone knew they were available. Suggestion to have Power skating for Novice prior to start of season in early September? Need to get on this now.

Kristine, no online 50/50 for March as the last winner received \$850. Raffle box is switching to Stripe next season. Suggestions on how to better promote this for next season but to keep in mind that we would require different licence.

Tricia question on numbers for RHL, will know better at the budget meeting.

Sent out email to get first aid kits back.

Received all AGLC back, everything has been rectified, and they are happy with changes done internally.

**Next Meeting: April 6<sup>th</sup>, 2020 6:30pm**

**Motion to adjourn: Kim H 8:57pm**

<i>Communication to Novice group regarding Tyke allocation of funds from 17/18 Ironman Tournament fundraising.</i>	<i>Jody Sikora and Krista Mainprize</i>	<i>ASAP</i>
<i>Email out to the association regarding methods of communication, what they want to see next year, how did the season go.</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Audit of website for naming conventions. Bylaws must be sent to membership to vote; policy can be changed within a board meeting.</i>	<i>Nancy, Erin, Denica, Deborah and Jody</i>	<i>Prior to next season</i>
<i>Survey to Novice group regarding season and possibly moving forward with a House League</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Add AGM information to Coaches survey</i>	<i>Chris</i>	<i>ASAP</i>
<i>Email out to membership regarding Awards Night</i>	<i>Melissa</i>	<i>ASAP</i>