



**Chestermere Minor Hockey Association
 Voting Member & General Board Meeting Agenda
 Monday, November 15, 2021 8:00pm
 Online Meeting
 Chestermere Recreation Centre
 201 West Chestermere Drive, Chestermere, Alberta T1X 1B2**

Present: Albert Snook, David Millard, Denica Kapy, Erin Friesen, Gurb Tumber, Jason MacNeil, Jennifer Moore, Jeremy Schneider, Jonathan Hartney, Katie Taylor, Kerri Rae, Krista Mainprize, Nancy Gunn, Nathan Revoal, Peter Kret, Ron Molina, Sabrina Green, Stacey Sartore, Tamara Gutierrez, Tasha Ruddell, Vanessa Bourgault.

Absent: David Gardener, Deborah Hemsing, Dwayne Wilson, Edyta Baker, Jody Sikora, Shane Hainstock, Shannon Peppinck.

1. **Call to order by Jason MacNeil (Vice-President) – 8:02pm**
2. **Reception of visitors – None**
3. **Approval of Agenda – Jeremy S first, Nathan R second; all in favour; motion carried.**
4. **Motion to approve October 18, 2021 Minutes – Jeremy S first, Gurb T second; all in favour; motion carried.**
5. **Motions ([LINK TO DECISION LOG](#))**
 - **Email Motion voted on October 19, 2021: Motion to approve the Criminal Record Check Policy as a section of CMHA Policies and Procedures.**
 - Erin F first; Gurb T second; 13 voted yes; 0 voted no; motion carried.
 - **Email Motion voted on October 29, 2021: Motion to approve the cost of \$1,116 for Renovations.**
 - Katie T first; Jeremy S second; 12 voted yes; 0 voted no; 1 did not vote; motion carried.

6. Action Items

Topic	Who is responsible?	Due Date / Update
Code of Conduct and Oath of Confidentiality	All 25/30 received	ASAP
IT Subcommittee	Nancy	Created subcommittee group emails.
Strategy Subcommittee	Jason	Will be meeting this month.
Policies, Procedures & Bylaws	Katie	No updates. Weekly meeting starting Thursdays.
Open board positions: Events Coordinator, Communications Coordinator	Executive	ASAP
CRCA Ice for the future	Albert	On-going.

Working Together Raffle	Tasha	<i>Raffle underway. Draw date: 17 December 2021 Ron M. will send an email about the advance to teams.</i>
Female Hockey Grant from City of Chestermere	Albert / Jason / Dave	<i>AAA U15 and U18 Girls date scheduled (January 15th 2022). Date and time scheduled 1:00pm and 5:00pm. Becky McGee from SDR will be returning. Red Ice booked. Ice, dryland, classroom components.</i>
Diversity and Inclusion Policy	Katie	<i>Nathan and Katie met; base approach. Training being put together.</i>
Hockey Alberta has created a subcommittee to review the AA/AAA zones for next year.	Albert	<i>On-going</i>
Photos with One Shot Photography	Erin	<i>Completed; ordering information provided to coordinators to provide to teams.</i>
Association survey: feedback on evaluations. - Adjust the policies & procedures Section 6.17 before the start of next season	Albert, Jason, Jeremy, Dave	<i>On-going.</i>
Criminal Record Checks	Katie	<i>127 completed. 15 incomplete. 12 approved extensions.</i>
Boardroom	Deborah, Katie	<i>Pickup up furniture. Painting and mudding to be completed on Thursday.</i>

7. New Business

- Jerseys for U21: Only difference is the Stop sign on the back of the jersey.
- Times for the meeting discussion. Vote to be sent via email by Erin F.
- AAA Meeting attended by Albert.
 - Blaine helping with AAA evaluations
 - Happy about girl's day



8. Questions / Comments submitted

- Thanks to Stacey Sartore and the U15 tournament committee for all they did for the officials this past weekend as they made our job really easy!!
- Volunteer appreciation gift/thank you note for top volunteers during evaluations. Katie and Albert to discuss.
- None of the CIRA emails are working. Nancy to discuss with Shane.
- Payment for CIRA completed.
- Discussion on printing a manual for the timeclock. Videos for different divisions for visual on how to use the timeclock.

9. Motion to adjourn – Jason M. 8:54pm.

Next Meeting: December 13, 2021 at the Chestermere Rec Centre (in-person meeting)

Submitted reports:

Reports of Officers

- A. President, Albert Snook, *no report***
- B. Vice President, Jason MacNeil, *no report***
- C. Registrar, Edyta Baker, *attached.***
- D. Treasurer, Ron Molina, *no report***
- E. Secretary, Erin Friesen, *no report***
- F. League Director, Gulp Tumber, *report attached.***
- G. Ice Director, Jonathan Hartney, *no report***
- H. Operations Director, Jeremy Schneider, *no report.***
- I. Hockey Development Director, David Millard, *no report***
- J. AA Director, Denica Kapy, *no report***
- K. RHL Director, Deborah Hemsing, *no report***
- L. Fundraising Director, Tasha Ruddell, *no report***
- M. Equipment Director, Nathan Revoal, *no report***
- N. Risk Management, Sabrina Green, *no report***
- O. Communications Coordinator, VACANT, *no report***
- P. Events Coordinator, VACANT, *no report***
- Q. Webmaster Coordinator, Nancy Gunn, *report attached.***
- R. League Governors, *no report***
- S. RHL League Governor, VACANT, *no report***
- T. Tournament Coordinator, Stacey Sartore, *no report***
- U. Volunteer Bond Coordinator, Tamara Gutierrez, *report attached.***
- V. HR and Governance Coordinator, Katie Taylor, *report attached.***
- W. CIRA Liaison, Shane Hainstock, *report attached.***
- X. U5/U7 Tyke/Tiny Mite Coordinator, Vanessa Bourgault, *report attached.***
- Y. U9 Novice Coordinator, Jody Sikora, *no report***
- Z. U11 Atom Coordinator, Krista Mainprize, *no report***
- AA. U13 Peewee Coordinator, Peter Kret, *report attached.***
- AB. U15 Bantam Coordinator, Kerry Rae, *no report***
- AC. U18 Midget Coordinator, Jennifer Moore, *no report***
- AD. U21 Junior Coordinator, Shane Hainstock, *report attached.***
- AE. U13 Pee Wee AA Coordinator, Nathan Revoal, *no report***
- AG. Treasurers Assistant, Shannon Peppinck, *no report***