

**Chestermere Minor Hockey Association
Voting Member & General Board Meeting Agenda
Monday, December 12, 2022 7:00pm
In-Person Meeting**

201 West Chestermere Drive, Chestermere, Alberta T1X 1B2



| Attendance: | | | | | | | |
|-------------------------------------|------------------|-------------------------------------|----------------|-------------------------------------|------------------|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Albert Snook | <input checked="" type="checkbox"/> | Jason MacNeil | <input type="checkbox"/> | Edyta Baker | <input checked="" type="checkbox"/> | Ron Molina |
| <input checked="" type="checkbox"/> | Erin Friesen | <input type="checkbox"/> | Gurp Tumber | <input type="checkbox"/> | John Hawkins | <input checked="" type="checkbox"/> | David Millard |
| <input checked="" type="checkbox"/> | Deborah Hemsing | <input checked="" type="checkbox"/> | Katie Taylor | <input checked="" type="checkbox"/> | Jonathan Hartney | <input type="checkbox"/> | |
| <input type="checkbox"/> | Vittoria Valente | <input checked="" type="checkbox"/> | Kari Grant | <input type="checkbox"/> | Mike Dunphy | <input checked="" type="checkbox"/> | Peter Kret |
| <input checked="" type="checkbox"/> | Angela Beer | <input type="checkbox"/> | Jennifer Moore | <input type="checkbox"/> | Shane Hainstock | <input checked="" type="checkbox"/> | Melissa From |
| <input type="checkbox"/> | Julie Munch | <input type="checkbox"/> | David Kidd | <input type="checkbox"/> | Nancy Gunn | <input type="checkbox"/> | Crystal Surina |
| <input type="checkbox"/> | Tamara Gutierrez | <input checked="" type="checkbox"/> | Joann MacNeil | <input checked="" type="checkbox"/> | Charity Potter | <input type="checkbox"/> | Rhona Scott |

1. **Call to order by Albert Snook (President) – 7:07pm**
2. **Reception of visitors – None.**
3. **Approval of Agenda**
 - **Deborah H first, Katie T second; all in favour; motion carried.**
4. **Motion to approve November 21, 2022 Minutes**
 - **Jason M first, Deborah H second; all in favour; motion carried.**
5. **Motions ([LINK TO DECISION LOG](#))**
 - **None.**

6. **Action Items**

| Topic | Who is responsible? | Due Date / Update |
|--|--|---|
| Volunteer Code of Conduct | All | Complete |
| Respect in Sport for Leaders | All | Approximately 50% complete; Edyta will follow up with outstanding individuals. |
| Tournaments | Crystal | U11 Tournament Committee; found chair and co-chair. Planning underway. One team to pick and it will be complete. Charity is Chair. U11AA will have a separate tournament. Will be hosted the weekend after the U11 tournament. Vittoria will be chair for the tournament. Hoping for 8 teams. U7 Tournament Volunteers in progress, Chair role assigned. Planning underway. |
| Advertising with Chestermere Minor Hockey | Vittoria | No update. |
| Coach/Manager Appreciation Night | Vittoria/Crystal Dave/Jason | No update. Estimated for March 2023. |
| Fundraising initiatives for the season | Vittoria | Start a fundraising subcommittee. Volunteers: Crystal, Angela, Kari, Julie, Vittoria. No update. |

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| Association Hockey Parent Party | Crystal | Parent Party – February 2023 – Organizing was delayed due to us both being stand in Chair for the U11 Tournament. Progress has started. Crystal has reached out to the Golf Course, and Vittoria still looking into Brewhouse. We will be meeting regarding this later this week/ weekend and will have more updates. |
| Board Teambuilding | Deborah | None at the moment. |
| 2023 CMHA Float Planning | Deborah | Next steps: pricing for the next budget meeting (April). |
| First Shift Program (January 24th 2023) | Jason | Jerseys have not arrived – will arrive closer to January. Dave, Jason and Albert to organize coaches; need 10. Ice is scheduled. Ice sessions will be delayed by 1 week due to ice scheduling issue. <ul style="list-style-type: none"> - 5 coaches confirmed; need 5 more. Email sent to participants. Next email to happen before Christmas. |
| Female Hockey Coordinator | Katie | Jason to host a meeting with all members who have a girl in hockey in January. Katie to create role description. |
| AA Room | Albert | Planning - used as a silent auction fundraiser in 2 weeks cycles. Potential to start in December. <ul style="list-style-type: none"> - Angela B will take lead on this project. <ul style="list-style-type: none"> o Rental agreement and process document created. |
| Ice Schedule | Jon H | Issues with U7 ice not being on the Master Schedule – Complete. Issues with CAHL not booking home games – blackouts and schedulers not communicated. CAHL was given ice in October (8 blocks of ice per team). <ul style="list-style-type: none"> - Ice to be distributed in advance. - RHL and U9 Ice still hasn't been scheduled. Deb will reach out to RHL. - Gulp discussed with CAHL – issue with U9 and Ramp. - 8 TBA games that need to be scheduled for CAHL. Practice ice should be added to Master Schedule until the end of the season. – Complete. |
| 2023 Evaluation Schedule | Jon H and John H | Must be completed in advance. Book the Time Trials ASAP to get the dates we need. |
| Youth Sport Committee with City | Jason | Only one meeting to date. No movement. Letter to City of Chestermere to be sent on Dec. 13. Reviewed letter as a board. |
| Grants | Erin / Melissa | Looking into grants to cover costs, including the Oasis Water Cooler (water bottle filler). |
| Suspensions | Albert/Jason | Discussion on suspensions and Hockey Canada Rules. Memo was sent to all associations regarding Rule 11 and its enforcement. Link to rule . Currently, 5-6 |

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| | | <p>suspensions with this rule in Chestermere so far this season.</p> <p>Discussion on parent behaviours during games. Parents are being kicked out of arenas.</p> <p>Meeting with coaches held on December 12, 2022 to have better control. That is why we do respect in sport, and respect in sport leader.</p> <p>Issues with damage in old spartan area. Area is now locked until the coach gets the key.</p> <p>Follow up required.</p> |
| Flash Sale for Adrenalin Apparel | Deborah | Scheduled for December 14, 2022 5:30pm-7:30pm. |
| Treasurer Report | Ron | Overview of financial report. |

7. New Business

- Summer Camp Fundraising: Ice already booked for CMHA (AA ice). We can get volunteers. Check ice times so we can confirm with our coaches. Jason to get list of ice time that is booked and work with Dave.
 - Prep to full ice for U11.
 - Body Checking Clinic (coordinate with Chestermere Speed Skating)
- Discussion on volunteer bond regarding time for teams, plus time for the association (i.e. tournaments, parade, awards night, casinos, board level activities, etc.).
 - Erin to revise the policy and send to board as a draft before next meeting.
 - U5, U7, U9 and U11 groups are reluctant to volunteer.
- Discussion on team treasurers to send report to teams. Charity to send email to treasurers to remind team treasurers to send this information to teams every month.
- Newsletter will be drafted and sent this month.
- Discussion on appreciation for coaches/managers.

8. Questions / Comments submitted

- None.

9. Motion to adjourn – Deborah H first; Kari G second 8:40pm.

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| <p>Next Meeting: January 16, 2022 - 7:00pm at the Chestermere Rec Centre</p> <p>Upcoming Schedule (@ 7:00pm)</p> <ul style="list-style-type: none"> • January 16, 2023 • February 21, 2023 (Tuesday) • March 20, 2023 • April 17, 2023 (Budget meeting) • May 15, 2022 (AGM Prep) • June 20, 2023 (AGM) |
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Submitted reports:
Reports of Officers

| Position | Name | Report |
|--|-------------------------|------------------------|
| President | Albert Snook | <i>no report</i> |
| Vice President | Jason MacNeil | <i>report attached</i> |
| Registrar | Edyta Baker | <i>no report</i> |
| Treasurer | Ron Molina | <i>no report</i> |
| Secretary | Erin Friesen | <i>report attached</i> |
| CAHL League Director | Gurp Tumber | <i>no report</i> |
| Operations Director | John Hawkins | <i>no report</i> |
| Hockey Development Director | David Millard | <i>no report</i> |
| RHL League Director | Deborah Hemsing | <i>report attached</i> |
| Human Resources & Governance Director | Katie Taylor | <i>no report</i> |
| Ice Manager | Jonathan Hartney | <i>report attached</i> |
| Equipment Manager | Deborah Hemsing | <i>report attached</i> |
| Fundraising Manager | Vittoria Valente | <i>report attached</i> |
| U5/U7 Coordinator | Kari Grant | <i>no report</i> |
| U9 Coordinator | Mike Dunphy | <i>no report</i> |
| U11 Coordinator | Peter Kret | <i>no report</i> |
| U13 Coordinator | Angela Beer | <i>no report</i> |
| U15 Coordinator | Peter Kret | <i>report attached</i> |
| U18 Coordinator | Jennifer Moore | <i>no report</i> |
| U21 Coordinator | Shane Hainstock | <i>no report</i> |
| CAHL League Governor – 1 | Melissa From | <i>no report</i> |
| CAHL League Governor – 2 | Julie Munch | <i>no report</i> |
| CAHL League Governor – 3 | Rhona Scott | <i>no report</i> |
| RHL League Governor | David Kidd | <i>no report</i> |
| IT Manager | Nancy Gunn | <i>no report</i> |
| Events and Tournament Manager | Crystal Surina | <i>report attached</i> |
| Volunteer Bond Manager | Tamara Gutierrez | <i>no report</i> |
| Communications Manager | Joann MacNeil | <i>report attached</i> |
| Treasurer Assistant | Charity Potter | <i>no report</i> |
| CIRA Liaison | Shane Hainstock | <i>no report</i> |