



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Monday November 18th, 2019 6:30pm**

Present: Shane Hainstock, Melissa Bucar, Deb Hemsing, Gurp Tumber, Jody Sikora, Denica Kapy, Kim Horvath, Jason MacNeil, Nathan Revoal, Kristine Arthur, Edyta Baker, Chris Segar, Erin Friesen, Jeremy Thiemann, Sabrina Green, Krista Mainprize

Absent: Gary Wilson, Byron Guss, Kelly Watkins, Tricia Van Tol, Nancy Gunn, Ken Santarossa, Kory Kish, Jeff Long, Terra Klassen, David Kidd, Shannon Dean

1. Call to order by Shane Hainstock (President) – 6:29pm
2. Reception of visitors – None
3. Approval of Agenda – Denica K first, Melissa B second; all in favour, motion carried.
4. Motion to approve of October 21st minutes – Edyta B first, Denica K second; all in favour, motion carried
5. Unfinished Business;

Action Items from October 21 meeting

Topic	Who is responsible	Due date
<i>Tracking of jerseys for teams each season</i>		<i>ASAP ongoing through the season</i>
<i>First Aid Kits, review requirements and do an inventory and order through Jeremy</i>	<i>Melissa, Tricia, Krista</i>	<i>ASAP Done</i>
<i>Create cash call policy</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Has second cheque from Bauer been deposited?</i>	<i>Terra</i>	<i>ASAP Done</i>
<i>Communication regarding cap sent to team managers and coordinators</i>	<i>Melissa</i>	<i>ASAP Done</i>
<i>Will put template on Google Docs on what information needs to be included on any communication to the membership</i>	<i>Melissa</i>	<i>ASAP working on it</i>

<i>A mentoring week schedule</i>	<i>Jason would like to talk with Ken</i>	<i>ASAP</i> Not able to make it work with the schedule. Suggestion to see if there are any Midget level kids that would be interested in mentoring a few times this season.
<i>Survey Monkey questionnaire about interest in a female team</i>	<i>Melissa and Jason</i>	<i>This season</i>
<i>Nathan will have an in-person meeting with Adrenaline regarding the new cut of the jersey's as they are too narrow</i>	<i>Nathan</i>	<i>ASAP</i> Done
<i>Once an apparel provider has been chosen for the following season, we need to review the Apparel policy</i>	<i>Nathan, Gurp and Erin</i>	<i>This season</i> Discussion on when to have RFP, the process and options available Looking at December - January
<i>Re-send the open positions on the board.</i>	<i>Nancy</i>	<i>ASAP</i> Done

New Business

Reports of Officers

A. President, Shane Hainstock, *attached*

- *HA AGM November 22-23*
- **Motion by Shane H for Pee Wee 1 to host tier 2 provincials this year; Denica K 2nd, all in favour, motion carried.**
- *Complaint made to AGLC against our Working Together Raffle. Everything is in the policy that is followed by the board and membership. Discussion on ensuring that the membership is communicated to again regarding the Working Together Raffle, including break down.*

B. Vice President, Melissa Bucar, *no report*

C. Registrar, Edyta Baker, *attached*

- **Motion by Edyta B to help family #1 with 2 players to match Kidsport of \$375 for each player, Jason M second; all in favour, motion carried.**
- **Motion by Edyta B to help family #2 1 player to match Kidsport of \$375 for player, Denica K second; all in favour, motion carried.**
- *All teams have been sent in for Team Approval in HCR. Some coaches had to be changed from Head to Assistant due to not having the proper certification.*
- **Motion by Edyta B to update policy Section 6.16.1 Coach Selection, addition of "All Head Coaches MUST have Safety Tiny Mites – Junior. ALL coaching clinics must be completed BEFORE Nov 1 deadline, or you must be registered to attend Coaching Clinic before Nov 1, to be certified as head coach, Jeremy T second; all in favour motion carried.**

- D. Treasurer, Melissa Bucar INTERIM, no report**
- E. Secretary, Kim Horvath, no report**
- F. League Director, Chris Segar, attached**
- *Reiterating following RIS and following the path up, manager/coach and up. Discussion on adding the 24hr rule to the code of conduct.*
 - *Any issues with Novice scheduling are a HA issue and not CAHL. We need to be patient as they work through the schedule for the season with all of the last-minute changes that have occurred. Will have more information after HA AGM this weekend.*
- G. Ice Director, Ken Santarossa, no report**
- H. Operations Director, Jeremy Thiemann, no report**
- I. Director of Hockey Development, Jason MacNeil, no report**
- J. Pee Wee AA Director, Denica Kapy, no report**
- **Denica K motion to update Policy 6.26.4 Conduct Management, Kim H second; all in favour motion carried.**
- K. RHL Director, Deb Hemsing, no report**
- L. Fund raising Director, Kristine Arthur, no report**
- M. Equipment Director, Nathan Revoal, no report**
- N. Webmaster/Communications Director, Nancy Gunn, no report**
- O. CIRA Liaison, Jeff Long, no report**
- P. Risk Management, Sabrina Green, no report**
- Q. League Governors, Kory Kish, Erin Friesen, Gary Wilson, no report**
- R. RHL League Governor, David Kidd, no report**
- S. Tournament Coordinator, Tricia Van Tol, no report**
- T. Tyke/Tiny Mite Coordinator, Jody Sikora, attached**
- *Police checks have not been completed.*
 - *Question on buying equipment for development from the Iron Man tournament proceeds. Board agrees that this can be used for development. Jody can make bags up for Tiny Mite to Novice teams with items for development, eg. Balls, pinnies etc.*
 - **MOTION FOR 9 development bags for Tiny Mite, Tyke and Novice teams Jody S, Melissa B second, all in favour, motion carried.**
 - *CRCA are responsible for booking the Spartan room.*
- U. Novice Coordinator, Krista Mainprize, attached**
- *Had to modify the ENMAX hoodie numbers prior to taking them to Adrenaline.*
 - *Want to ensure that communication coming from the board goes to the coordinators so that they are aware of what is happening, would like to be cc'd on them.*
 - *Will take over the Canstruck initiative, will be doing it after Christmas.*
 - *There is some left-handed goalie gear in the equipment room.*
 - *Discussion on the structure of the Novice program, and options going forward.*
- V. Atom Coordinator, Grup Tumber, no report**
- W. Pee wee Coordinator, Byron Guss, no report**
- X. Bantam Coordinator, Shannon Dean, no report**
- X. Midget Coordinator, Chris Segar, no report**
- Y. Junior Coordinator, Shane Hainstock, no report**
- Z. Pee Wee AA Coordinator, Kelly Watkins, no report**

Round Table

Sabrina Pick up First Aid kits ASAP please

Kristine will send Casino email for volunteers in February out shortly

Erin, question on not being assigned a tier for governor, am I still on the board? Yes you are still on the board.

Melissa asking for a treasurer for the board position, if anyone knows of anyone. Kim Burfoot was mentioned.

Jason, goaltending clinic did not happen, due to timing it had to be cancelled. Will postpone to the spring. Looking into a Novice goalie day. All coaches are correctly certified now. Have started to send emails to teams regarding Police Checks that need to be submitted, will take a copy of one that has been previously done for this season, eg school. Discussion on revising the length of the Police Check, if it can be extended. Can we upload them to HCR and they are on their profiles? Yes, this can be done. Coaches Edge in for second class did not have a good turn out, this is disappointing. Feedback from those who attend say that it is a good program. Not all coaches have access to the information because they do not attend the training sessions.

Girls would like to paint their locker room, need to get permission from CRCA and about the light switch in the bathroom.

Denica Teddy bear toss on Sunday during the Pee Wee AA team.

Shane CRCA is needing volunteers for their December casino.

Denica Tie ins from Goal line from our website, Shane is on top of it.

Next Meeting: December 9th, 2019 6:30pm

Motion to adjourn: Kim H 8:50pm

<i>Email to Midget level players to see interest in a mentoring program with the younger player group</i>	<i>Chris S</i>	<i>ASAP</i>
<i>Communication on Raffle Box and Working Together Raffle and AGLC regulations</i>	<i>Shane H</i>	<i>ASAP</i>
<i>Help with the interim treasurer roll</i>	<i>Melissa B, Jody S, Chris S</i>	<i>ASAP</i>
<i>Committee for Canstruck food donation</i>	<i>Krista, Sabrina and Edyta</i>	<i>ASAP</i>
<i>Line of communication following RIS posted on website</i>	<i>Denica</i>	<i>ASAP</i>
<i>Email out to Novice group regarding scheduling</i>	<i>Chris</i>	<i>ASAP</i>