



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Monday November 9th, 2020 6:30pm**

Present: Albert Snook, Melissa Bucar, Angela Cranston, Jamie Hadden, Steve Dalakoudis, Jeremy Schneider, Deborah Hemsing, Kristine Arthur, Tamara Gutierrez, Erin Friesen, Katie Taylor, Kim Horvath, Peter Kret, Nancy Gunn, Krista Mainprize, Denica Kapyt, Nathan Revoal, Edyta Baker, Sabrina Green, Jennifer Moore, Jason MacNeil, Kory Kish

Absent: Jody Sikora, Heather Beattie, Gurp Tumber, Shane Hainstock, David Kidd, Breen Taylor

1. Call to order by Albert Snook (President) – 6:31pm
2. Reception of visitors – Derek From
3. Approval of Agenda – Jeremy S first, Deborah H second; all in favour, motion carried.
4. Motion to approve of October 13th minutes – Jeremy S first, Steve D second; all in favour, motion carried.
5. Motions for discussions;
 - Motion by Erin F for Breen Taylor to become our second CAHL Governor, Jeremy S second, all in favor, motion carried.
 - Motion by Edyta B for David Kidd to be our RHL Governor, Melissa B second, all in favor, motion carried.

8. Action Items:

Topic	Who is responsible	Due date/update
<i>Discussion related to how to register the players in the Hockey Alberta system</i>	<i>Jason, Albert, Edyta</i>	<i>This must be completed by November and there are a couple of different ways we can accomplish this. DONE</i>
<i>Code of Conduct and Oath for new Board Members</i>	<i>Melissa and Kim</i>	<i>Melissa has sent them out, Kim has been receiving and filing them. Due Oct 15, will send list to Albert of missing signed oaths to follow up.</i>
<i>50/50 or any fundraising idea</i>	<i>Board</i>	<i>Bring your ideas to Kristine so she can investigate them. Brewhouse 50/50 suggestion by Katie. Follow up with 8/33 for fundraising ideas.</i>
<i>Action items developed from VP report September 15 require additional subcommittees</i>	<i>Melissa</i>	<i>In report</i>

<i>Monthly newsletter</i>	<i>Erin and Katie</i>	<i>Looking for November to start, is complete. Will be distributed in the next few days.</i>
<i>CMHA's 30th anniversary</i>	<i>Kim and Shane and Nathan</i>	<i>Logos have been designed.</i> DONE
<i>Esso Fun Day application to be filled out</i>	<i>Erin, Jason and Albert</i>	<i>ASAP another grant through HA can use towards Girls Hockey costs, may be too late but will still look into it.</i>
<i>Rough idea on masks required for cohorts</i>	<i>Albert and Erin</i>	<i>ASAP Masks for trainers for each team roughly 31 teams/boxes. DONE</i>
<i>Contact HA to see if we are open to players in other sports and if there are repercussions on players not following the rules of quarantining and playing multiple sports.</i>	<i>Melissa</i>	<i>ASAP Still requires 14-day quarantine between sports, only one cohort at a time.</i>
<i>30th Anniversary Signage</i>	<i>Nathan</i>	<i>There is a design that needs to be voted on once mock up and pricing is in. One on boardroom and equipment door.</i>
<i>Timeline for posting minutes and how they are sent to the membership</i>	<i>Kim</i>	<i>There is nothing in our policies regarding when the minutes are posted to the website. We can approve them at the following meeting and then post the approved meeting minutes to the website.</i>
<i>Governors for CAHL and RHL 3 more required and ensure Kory is still in this position.</i>	<i>Melissa</i>	<i>Kory is still a governor, has been attending all meetings. Breen Taylor has stepped up to fill one of the two open positions. David Kidd has volunteered for RHL governor position. Melissa will connect a person to Kory for the last position.</i>
<i>Special meeting regarding AGM voting, requesting changes</i>	<i>Jamie</i>	<i>Yes, this can be done to amend with membership.</i> DONE
<i>Update Manger information regarding Treasurer information on CMHA website</i>	<i>Nancy</i>	DONE
<i>Photo schedule</i>	<i>Melissa Steve ice schedule Albert has</i>	DONE Trial this weekend with 9 teams with a mix of older and younger groups, worked well. Nov 15 and 18 will be next two sitting times, and retakes at a later date.

9. New Business:

- **Discussion related to the COVID team, the amount of work involved and changing/adding COVID lead to Katie Taylor responsibilities.** Will look at the different rolls and responsibilities to add one regarding COVID19 going forward. Katie would like to transition out of the Event Coordinator roll. Review of actions to date with response to COVID19 and changes to the process. As long as coaches are wearing masks at all times for games, there is

- no cap for coaches on the bench going forward. Question on having a physical barrier between teams, it is a direction from HA. Question if we could have a barrier for the red rink as well. What is considered a barrier? Discussion
- **General discussion related to the CRCA** Follow up with CRCA regarding opposing teams in change rooms next to each other and repercussions if there is a player ejected during the game and they have to leave through the opposing teams' bench. Referee's are to skate the player to the end of the rink and let them out the gate. CRCA is not changing their system currently. Spinal boards were removed as EMS are the only ones that can use them. CRCAH will look into it further.
 - **Need volunteers for pictures.** We can make it work without any after the trial session.
 - **Suggestion for next season to have Ice Director as a paid position.** Other associations that have paid positions have the support of the City and do more than just ice. They are usually a city/town employee with city/town owned arenas. We are a volunteer board. Suggestion to have someone investigate grants to help out certain areas.
 - **Jamie, update on CAHL, will also review they process for scheduling ice changes this season.** Novice teams to play Sunday in Drumheller and cancelled due to weather, followed all protocol to cancel, will be invoiced for the burnt ice and refs, have 30 days for the teams to pay. Received the score books and have been handing them out, making arrangements to get them out.
 - **Suggestion on creating a mentorship program with Chestermere youth to assist with marketing and social media accounts. High school students can apply as volunteers to assist with marketing campaigns. They can add this to their resumes/university applications.** Jason looked into this last year for help at team level, and there are credits available.
 - **Suggestion to look at scheduling the U7 on 3 ice times and making 3 cohorts of 2 teams. This way we will not have to quarantine as many teams if something happens in the U7 division. Also, we will not have as many concerns regarding dressing rooms and cohort numbers.** Will talk to Jody, Jason and Steve to see what can be done.
 - **Miscommunication regarding placement of team 2 on most levels being placed too high.** Some miscommunication in regards to our second team's placement during tiering. CAHL is looking at all games played and they will be moving teams around during tiering. Does this apply to RHL, yes to a point they will be able to rectify it.

10. Questions/Comments submitted

- **Jeremy to address questions related to Operations report regarding evaluations.** There were some issues with confidentiality during the evaluation process. Question on if they process was followed. Yes, they were followed and information was only shared with those that needed it. Question on knowing if you can find out your scores are for your kids. You can ask for your child only.
- **Have we invited membership to our meetings yet?** All of this information is on the website for those that wish to attend and how to do it. If a member wishes to speak to something, a request has to be sent and approved by the President prior to the meeting so it can be added to the agenda. Suggestion to put it on our Facebook page.
- **Question on why we transfer money from Operating account to the Casino account? – Albert / Angela to discuss.** AGLC asked for the money to be transferred due to a transaction from October of 2019 and a mistake made on payment that was not supposed to be taken out of that account. We are in compliance for 2019 financials with AGLC.

- **Why are we paying for Pee wee AA dressing room, do we recoup the money from the AA program?** The Pee wee AA pays for the dressing room out of their operations account. We collect the money from the program and pay it for them.
- **What are the Pee wee AA admin fee's and Stack Pay fees?** Albert / Angela to discuss Stack Pay fees are the credit card charges through Goalline when they are used to pay for registrations. The Pee wee AA admin fee is to cover operations fees. All AA fees are collected by CMHA and then used to pay for all expenses. Anything left over will be used for upgrades. Question on using Goalline, can we use others. We can use any platform we used Goalline as it was tied into all other systems like CAHL. We have looked at Team Snap in the past. committee to look into a different web
- **With our current income reported, what will this be spent on, ice?** Yes, most of our expenses for the organization is on Ice, but the funds will pay for general items throughout the year as per the budget. Discussion on October invoicing for ice.
- **Why do we not have ice and why are we giving it back?** We did not give back ice the CRCA mandated we give up 4 hours of weekday ice and gave it to us on the weekend instead. Albert to discuss. We have provided all required ice times to all teams outlined in our policies to the end of the year.
- **Are all coaches wearing their helmets at all times when on the ice, including when the dividers are being placed?** Albert to discuss. All coaches to wear helmets on the ice at all times. Parents are not to be on the ice as they are not insured by CMHA.
- **30th anniversary masks for the organization.** Comments. Budgeting from teams, they have included masks, and have asked if there would be any available with the CMHA logo and/or the 30th anniversary logo. Need to add the option to be able to get the 30th anniversary logo on the masks. Is the website available to the membership? There are two stores on the website, can send out the link again. Manager have their own website to order bulk. Good feedback about the 30th anniversary logo on our jersey's this year including the practice jersey. Amazing feedback regarding Matt at 8/33 for how well they have been working with us.

Next Meeting: December 14th, 2020 6:30pm

Motion to adjourn; Kim H 8:20pm

<i>Barriers for rinks between games. Look into HA guidelines as to what is required and acceptable.</i>	<i>Katie and Albert</i>	<i>ASAP</i>
<i>Mentoring program</i>	<i>Katie and Erin</i>	<i>Ongoing</i>
<i>Suggestion to look at scheduling the U7 on 3 ice times and making 3 cohorts of 2 teams. This way we will not have to quarantine as many teams if something happens in the U7 division</i>	<i>Jody, Jason, Steve and Melissa</i>	<i>ASAP</i>

<i>Look into other web site options similar to Goalline to use that may be less expensive and more comprehensive. Will reach out to Angela for invoicing information for Goalline.</i>	<i>Nancy, Angela, Edyta, Denica, Erin and Shane for referee portion</i>	<i>Ongoing</i>
<i>Communication to membership regarding ice.</i>	<i>Jeremy, Steve and Erin</i>	<i>Prior to next season</i>
<i>Coaches wearing helmets after games while removing dividers.</i>	<i>Albert</i>	<i>ASAP</i>

Submitted report:

Reports of Officers

- A. President, Albert Snook, no report**
- B. Vice President, Melissa Bucar, submitted**
- C. Past President, Shane Hainstock, no report**
- D. Registrar, Edyta Baker, no report**
- E. Treasurer, Angela Cranston, submitted**
- F. Secretary, Kim Horvath, no report**
- G. League Director, Jamie Hadden, submitted**
- H. Ice Director, Steve Dalakoudis, submitted**
- I. Operations Director, Jeremy Schneider, submitted**
- J. Hockey Development Director, Jason MacNeil, no report**
- K. AA Director, Denica Kpty, submitted**
- L. RHL Director, Deborah Hemsing, no report**
- M. Fundraising Director, Kristine Arthur, no report**
- N. Equipment Director, Nathan Revoal, no report**
- O. Risk Management, Sabrina Green, submitted**
- P. Social Media Coordinator, Erin Friesen, submitted**
- Q. Event Coordinator, Katie Taylor, submitted**
- R. Webmaster Coordinator, Nancy Gunn, no report**
- S. League Governors, Kory Kish, Breen Taylor, Vacant, no report**
- T. RHL League Governor, David Kidd, no report**
- U. Tournament Coordinator, Heather Beattie, no report**
- V. Volunteer Bond Coordinator, Tamara Gutierrez, no report**
- W. CIRA Liaison, Jeff Long, no report**
- X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, submitted**
- Y. U9 Novice Coordinator, Krista Mainprize, no report**
- Z. U11 Atom Coordinator, Gulp Tumber, no report**
- AA. U13 Peewee Coordinator, Peter Kret, no report**
- AB. U15 Bantam Coordinator, Chris Pierson, no report**
- AC. U18 Midget Coordinator, Jennifer Moore, no report**
- AD. U21 Junior Coordinator, Shane Hainstock, no report**
- AE. U13 Pee Wee AA Coordinator, Vacant, no report**
- AF. Registrar Assistant, Kristine Arthur, no report**

Next meeting:

- 1) Prior year Financial statements review**
- 2) Comparison of budget to actual review**
- 3) ALGC reporting from the past and recommendations.**

Motion by Tricia V related to the amendment to meeting minutes from August 24, 2020. Waiting on information from accounting firm. Need correct information prior to making any changes.
Tabled for next meeting.