



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Tuesday October 13th, 2020 6:30pm**

Present: Albert Snook, Melissa Bucar, Angela Cranston, Jamie Hadden, Steve Dalakoudis, Jeremy Schneider, Deborah Hemsing, Kristine Arthur, Tamara Gutierrez, Erin Friesen, Katie Taylor, Heather Beattie, Kim Horvath, Peter Kret, Nancy Gunn, Krista Mainprize, Gulp Tumber, Tricia Van Tol, Denica Kapty, Nathan Revoal, Edyta Baker, Sabrina Green, Jennifer Moore, Jody Sikora

Absent: Shane Hainstock, Jason MacNeil, Kory Kish

1. Call to order by Albert Snook (President) – 6:30pm
2. Reception of visitors – None
3. Approval of Agenda – Denica K first, Angela C second; all in favour, motion carried.
4. Motion to approve of September 15th minutes – Kristine A first, Deborah H second; all in favour, motion carried.
5. Review of code of conduct, information submission deadlines, signed document, organization flow of information. Keep consistency when communicating with membership and also from membership up to the board, ensure we follow the line of communication.
6. Review the revised 2020-2021 Budget – went through line items on spreadsheet with those in attendance. Question on Okotoks Mentoring Fees, Albert is waiting for the invoice for clarification on the fee.
7. Motions for discussions;
 - Motion by Sabrina G to purchase 21 duffle bags for First Aid and PPE for teams at a cost of \$630, Kim H second, all in favour, motion carried.
 - Motion by Jody S to use development funds to purchase pinnies for the U7 teams as there will be 3 teams on the ice during game times, they will be having inter-squad scrimmages, and this would allow them to successfully play their own team. *Money is still in account from Iron Man tournament*, Melissa B second if it comes from the Iron Man proceeds', Steve D second to payment from Iron Man proceeds, all in favour, motion carried
 - Motion by Tricia V to have Chris Pierson take over role of U15 coordinator for remainder of 2020/21 season, Steve D second, all in favour motion carried. Question when voting on items, ensure they are included in minutes following vote. Use motion log as well.
 - Motion by Albert S to donate \$15,000 to CRCA for March 2020 ice that was not used due to COVID related early end of season, Denica K second, all in favour, motion carried. Question on doing an Endowment fund where we get it back in 5 years. Albert will speak with CRCA. Discussion on how to capture this, as a donation or payment of ice fees. Albert and Angela went through past budget for ice at same time, this equals half price for unused ice to a maximum of \$15,000. This money was received for last season with the intent to have a complete season, early closure was unforeseen.
 - Motion by Tricia V related to the amendment to meeting minutes from August 24, 2020. Waiting on information from accounting firm. Need correct information prior to making any

changes. Tabled for next meeting. Question on how to access meetings for the memberships, it is on the website? Yes, it is on CMHA website. Suggestion to put on Facebook as well. Recommendations for Albert and Melissa to follow up with.

- **Motion by Angela C to cap fundraising for 2020/2021 season teams; Pee weeAA \$10,000 and \$5,000 for CMHA, Albert S second all in favour, motion carried.**
- **Motion by Edyta B to use Short handed fund to match Kid Sport for one family for a total of \$450, Denica K second, all in favour, motion carried.**

8. Action Items:

Topic	Who is responsible	Due date/update
<i>Discussion related to how to register the players in the Hockey Alberta system</i>	<i>Jason, Albert, Edyta</i>	<i>This must be completed by November and there are a couple of different ways we can accomplish this.</i>
<i>Follow up on the City of Chestermere grant (prior year \$10K)</i>	<i>Melissa and Albert</i>	<i>Not open again until March 2021</i>
<i>Follow up on the March 2020 ice that was canceled and how much were we going to donate to the CRCA</i>	<i>Albert and Angela</i>	<i>In motions</i>
<i>Code of Conduct and Oath for new Board Members</i>	<i>Melissa and Kim</i>	<i>Melissa has sent them out, Kim has been receiving and filing them. Due Oct 15</i>
<i>50/50 or any fundraising idea</i>	<i>Board</i>	<i>Next meeting Bring your ideas to Kristine so she can investigate them. Working Together Raffle application. Suggestion from Katie for a 24-hour hockey tournament followed by a parent party bash.</i>
<i>Action items developed from VP report September 15 require additional subcommittees</i>	<i>Melissa</i>	<i>Will follow up with board to follow up with action items after meeting. Will assign one or two action items at each board meeting for remainder of season</i>
<i>Monthly newsletter</i>	<i>Erin and Katie</i>	<i>Looking for November to start need a note from Albert to add to the newsletter. Open to suggestions for this and thank volunteers Highlight initiative's and any other focus areas. Suggest a \$15 gift card for top volunteers. \$225 for gift cards to Slap Shot concession, it will come out of marketing account.</i>
<i>CMHA's 30th anniversary</i>	<i>Kim and Shane and Nathan</i>	<i>Some ideas are T-shirts or books with pictures from years past. Put a logo on track suits? Bag towels do logo on signatures. Pins and swag with special 30th anniversary logo.</i>
<i>Esso Fun Day application to be filled out</i>	<i>Erin, Jason and Albert</i>	<i>ASAP another grant through HA can use towards Girls Hockey costs</i>

<i>Rough idea on masks required for cohorts</i>	<i>Albert and Erin</i>	<i>ASAP Masks for trainers for each team roughly 31 teams/boxes.</i>
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9. New Business:

- **Motion related to moving RHL / CAHL / releasing player etc. You will play where you have registered;**
- U15 coordinator requested direction on placement of injured players unable to evaluate. Discussion held.
- Coach clinics, player development, etc. are receiving positive comments.
- Complaints from parents not getting all emails, and the only way they are finding out about things is Facebook, can we look into this? Not looking at entire information supplied by reading communication in its entirety.
- Big success and a lot of positive feedback from parents regarding the All Girls Development Days, request to have more time to prepare the communication and Facebook posts for the next one. Need more than 7 days notice preferably going forward.
- Jeremy brought up a good point regarding number of hours in certain roles that come all at once. Something to put on a future agenda for discussion. Tricia also brought up the point that coordinators can be used more effectively to reduce workload on other board members. Discussion for subcommittee this year to make improvements for next year. Put into subcommittee to find efficiencies going forward.

10. Questions/Comments submitted

- **RHL and CAHL discussion:**
 1. **Is RHL a go?** Yes
 2. **What is the gam plan if RHL doesn't go? Do we move those RHL kids to CAHL?**
 3. **Do we need to make a decision before on RHL to get the right documentation to CAHL?**
 4. **Are we going to CAHL or RHL?** Currently both
 5. **Question or Registrar report regarding "moving" players to RHL and how this could be handled?**
- **AGLC Audit Results?** I have started gathering the information and support, I will provide a summary and report for next board meeting.
- **Signing authority on all accounts? How many accounts are there?** In the works with the bank.
- **Keys to Boardroom – have we collected them all?** We can discuss who has them but my understanding that all keys have been returned and redistributed.
- **HSL Returning players/parents – Can parents' coach?** My understanding is no and is a Hockey Alberta rule. But we will create an action item to double check. Is this Head coach or assistant coach? No problem with Albert. Discussion on this to ensure there is no conflict of interest.
- **Since the equipment room is closed, where should managers place the game sheets for Jamie?** Discussion. CAHL and RHL mailbox in respective folders.

- **What do we have to spend from the fundraising accounts this year?** Discussion – is additional fundraising (Working together raffle needed) If not needed for budget this year that is ok, does it leave us short for next year? Question on pricing of tickets if we move forward? Special meeting on anything voted on at AGM. Discussion on Rafflebox fundraiser. Allstars weekend we could have a raffle with proceeds to go towards CMHA. And have parent party at the end of it in lieu of pond hockey. Kristine in talks with AGLC regarding Rafflebox regarding gaming rules etc. and if they are on their approved list. Application needs to be in already, if we file now, we would be drawing the end of January. Other ideas like Coco Brooks etc. Ensure we are not duplicating fundraising ideas. 8/33 has fundraising available as well.

1. Budget wise does we have enough to work with if we do not move forward with the working together raffle. If so, will this affect us next season? Yes, the funds are used for evaluations the following season.
2. Potential fundraising opportunity at the rink with TV set up, perhaps we can get people to advertise their businesses.

Information for team treasurers needs to go out shortly. Angela needs to have the information ASAP to put into the information package. Team limit for fundraising? No cap Discussion on what fundraising is being used for and how AGLC rules apply on spending it. Letter under managers tab need to get this out. Remove it for now until its finalized.

- **Has AGLC offered any lenience on the time we have to spend the money in the current situation?** If needed, we can spend on ice and then internally restrict funds moving forward. I can explain. Yes, they are not overly stressed out about due to COVID, request we put in why and how much and what we want to do with it or why we are holding it etc. Max 24 months to spend.
- **When will first aid kits be ready to sign out to head coaches?** Discussion U7 and tiny mites have been signed out. Ensure they have them if they have games. Can Sabrina meet up with coordinators and set up a time to get them signed out.
- **Are we looking into a cleaning solution for U9 goalie gear?** Discussion - I thought they were going to be cleaned at the arena maybe additional options. Erin had a solution that is cheaper for the association, Nathan; this may break down the fibers of the gear, best route is to continue with what was previously discussed and keep it inhouse. Take offline once scheduling has been completed from CAHL.
- **Is there a way to get rolling bags to get pucks, pylons and goalie gear to the rink as we are not able to use the equipment room this year?** Discussion Nathan recommendation that it stays at the novice program, may be a little excessive. And question on bags being passed around all season? Bag is cleaned along with equipment.
- **Has anyone worked with Alex to find out if we can have special pricing for the association for dryland training at the boxing club?** Discussion Gulp was able to get an answer, 12 or more, \$40 per player with unlimited access to the classes and a team session once a week. Is Spartan room still available, yes, but it is limited currently. Looking at a schedule for teams as an option. Steve is working on it currently to use with development. No longer Spartan room now called the Dryland room.

- **Social Media Report; why are we advertising in the Anchor?** Discussion – I thought we were not. Report in the community newspaper per our bylaws, so we have quotes on advertising, just following up on responsibilities just ensuring due diligence. Get them to cover what we do and get front page.
- **U15 Coordinator Report; may have to consider releasing players if they do not want to play in RHL?** Discussion
- **Ice Director Report interested in hearing details as to what Goalline can do in terms of increasing productivity.** Maybe Steve can prepare a presentation for next board meeting Tabled, unable to do this just a suggestion and help out overloaded with managing ice, can follow up if you wish
- **Are teams allowed to fundraise? Yes Team budgets reporting, bank accounts?** Coordinators to collect for their levels. **To confirm only one bank account, yes. Is there a cap, yes \$5000 why was cap removed?** So many teams with problems paying for tournaments last year due to new format for younger age groups. Discussion **How should teams get their AGLC numbers.** Through Kristine.
- **How are we doing manager/coaches meeting by executive?** Can do virtual
- Will distribute to score books to coordinators once they have been received.
- Police check letter for Jason M from Albert S, signed and done. All online as unable to go to RCMP to get coach checks done.

Next Meeting: November 9th, 2020 6:30pm

Motion to adjourn; Kim H 10:13pm

<i>Contact HA to see if we are open to players in other sports and if there are repercussions on players not following the rules of quarantining and playing multiple sports.</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Logo</i>	<i>Erin</i>	
<i>Timeline for posting minutes and how they are sent to the membership</i>	<i>Kim</i>	
<i>Governors for CAHL and RHL 3 more required and ensure Kory is still in this position.</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Special meeting regarding AGM voting, requesting changes</i>	<i>Jamie</i>	
<i>Remove Manger information regarding Treasurer information</i>	<i>Nancy</i>	
<i>Photo schedule</i>	<i>Melissa Steve ice schedule Albert has</i>	

Submitted report:

Reports of Officers

- A. President, Albert Snook, *no report*
- B. Vice President, Melissa Bucar, *submitted*
- C. Past President, Shane Hainstock, *no report*
- D. Registrar, Edyta Baker, *submitted*
- E. Treasurer, Angela Cranston, *submitted*
- F. Secretary, Kim Horvath, *no report*
- G. League Director, Jamie Hadden, *submitted*
- H. Ice Director, Steve Dalakoudis, *submitted*
- I. Operations Director, Jeremy Schneider, *submitted*
- J. Hockey Development Director, Jason MacNeil, *no report*
- K. AA Director, Denica Kpty, *no report*
- L. RHL Director, Deborah Hemsing, *no report*
- M. Fundraising Director, Kristine Arthur, *no report*
- N. Equipment Director, Nathan Revoal, *submitted*
- O. Risk Management, Sabrina Green, *submitted*
- P. Social Media Coordinator, Erin Friesen, *submitted*
- Q. Event Coordinator, Katie Taylor, *no report*
- R. Webmaster Coordinator, Nancy Gunn, *no report*
- S. League Governors, Kory Kish, Vacant, Vacant, *no report*
- T. RHL League Governor, Vacant, *no report*
- U. Tournament Coordinator, Heather Beattie, *no report*
- V. Volunteer Bond Coordinator, Tamara Gutierrez, *no report*
- W. CIRA Liaison, Jeff Long, *no report*
- X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, *submitted*
- Y. U9 Novice Coordinator, Krista Mainprize, *no report*
- Z. U11 Atom Coordinator, Gurp Tumber, *submitted*
- AA. U13 Peewee Coordinator, Peter Kret, *no report*
- AB. U15 Bantam Coordinator, Tricia Van Tol, *submitted*
- AC. U18 Midget Coordinator, Jennifer Moore, *no report*
- AD. U21 Junior Coordinator, Shane Hainstock, *no report*
- AE. U13 Pee Wee AA Coordinator, Vacant, *no report*
- AF. Registrar Assistant, Kristine Arthur, *no report*