



**Chestermere Minor Hockey  
Voting Member & General Board Meeting Minutes  
Monday October 21<sup>st</sup> , 2019 6:30pm**

**Present:** Shane Hainstock, Melissa Bucar, Deb Hemsing, Gurb Tumber, Jody Sikora, Byron Guss, Denica Kapy, Kim Horvath, Jason MacNeil, Nathan Revoal, Kelly Watkins, Gary Wilson, Krista Mainprize, Tricia Van Tol, Nancy Gunn, Kristine Arthur

**Absent:** Edyta Baker, Shannon Dean, Chris Segar, Ken Santarossa, Kory Kish, Jeff Long, Erin Friesen, Jeremy Thiemann, Terra Klassen, David Kidd

1. Call to order by Shane Hainstock (President) – 6:34pm
2. Reception of visitors – None
3. Approval of Agenda – Denica K first, Nathan R second; all in favour, motion carried.
4. Motion to approve of September 16<sup>th</sup> minutes – Denica K first, Melissa B second; all in favour, motion carried
5. Unfinished Business;

**Action Items from September 16<sup>th</sup> meeting**

<b>Topic</b>	<b>Who is responsible</b>	<b>Due date</b>
<i>6.10.2 Eligibility update to policy to add consequence for not complying</i>	<i>Melissa</i>	<i>Next meeting</i> <b>Done</b>
<i>Budget to update fall CMHA float</i>	<i>Melissa</i>	<i>Will work on it to budget for next season</i> <b>Done</b>
<i>Investigation Committee</i>	<i>Melissa, Erin and Kim</i>	<i>ASAP</i> <b>Done</b>
<i>Has second cheque from Bauer been deposited?</i>	<i>Terra</i>	<i>ASAP</i> <i>Need to verify with Tara</i>

<i>AA Team Home Opener notifications to membership and to the sponsors for this Friday</i>	<i>Denica and Nancy</i>	<i>ASAP Done</i>
<i>Update website with new naming for Novice teams</i>	<i>Nancy</i>	<i>ASAP Done</i>
<i>Teams are required to have 2 accounts set up for the season at ATB. Kristine will send the fee information to Melissa and Terra</i>	<i>Kristine to Melissa and Terra</i>	<i>ASAP Done</i>
<i>Look into how parents may be reimbursed by teams, when they help pay fees (eg. Tournament entry fees) prior to having money in team accounts</i>	<i>Kristine and Terra</i>	<i>ASAP Done</i>

## New Business

### Reports of Officers

#### **A. President, Shane Hainstock, attached**

- *Bylaw amendments require rewording. Once filed we can update our Bylaws*
- *Going to Red Deer HA AGM*
- *Need to organize the equipment room, what is the plan? Discussion on old evaluation jersey's and how to not just throw them out but try to utilize them. Utilize Google Docs to ensure all of our jersey's are returned cleaned by end of April each season. Discussion on different jersey styles for a team.*
- *Question on First Aid kits as teams are short on supply, they are missing things, not fully stocked.*

#### **B. Vice President, Melissa Bucar, attached**

- **Shane H motion to amend Policy 6.11.2, to remove the maximum amount of \$7500 and that head coach will not be able to coach if exceeded, Jason M second; all in favour, motion carried.**
- *Discussion on creating a process for cash calls. Shane and Melissa have a meeting with AGLC next week and will get more clarification on requirements.*
- *Template created for future communication to be sent to memberships, to be used going forward.*
- *Question on investigation, if all sides were represented. Three people were interviewed that were involved.*

#### **C. Registrar, Edyta Baker, attached**

- *Player numbers budgeted were very close to actuals for the season. Question on having a female team, do we have the numbers? There is a different level for all the players, will find out the interest. A survey will be sent to all members.*

**D. Treasurer, Terra Klassen, no report**

**E. Secretary, Kim Horvath, no report**

**F. League Director, Chris Segar, no report**

**G. Ice Director, Ken Santarossa, no report**

**H. Operations Director, Jeremy Thiemann, no report**

**I. Director of Hockey Development, Jason MacNeil, attached**

- *Novice goalie day was a huge success, would like to do it again.*
- *Would like to do a mentoring week. There is high school credit available for kids to help out on other teams, there is a form that Shane can sign for them.*
- *There will be a schedule for goalie training for one Sunday a month for the remainder of the season.*
- *Question on if the teams are competitive, we are starting lower than normal, not a lot of teams are in tier one. Still in tiering round and it can fluctuate each year. We can still make improvement to our evaluations. Can communicate with the association on how our development is a priority. Can we put our evaluations in a spreadsheet for Coaches Edge to see where we can work on weak areas, it can be done.*

**J. Pee Wee AA Director, Denica Kapy, attached**

- *Canucks are no longer available to do the Teddy Bear toss. – Jersey's do not look good, they are tight. They have come from a different manufacture. Nathan will have a conversation with Adrenaline in person.*
- *SCHAL have an agenda regarding the 15-yr. old league. IF this happens, Chestermere would like to host the team here.*

**K. RHL Director, Deb Hemsing, no report**

**L. Fund raising Director, Kristine Arthur, no report**

**M. Equipment Director, Nathan Revoal, attached – Discussion on two teams that have not followed the policy on practice jerseys. Need to review the policy and update to ensure it is clear.**

**N. Webmaster/Communications Director, Nancy Gunn, no report**

**O. CIRA Liaison, Jeff Long, no report**

**P. Risk Management, VACANT, no report**

**Q. League Governors, Kory Kish, Erin Friesen, Gary Wilson, no report**

**R. RHL League Governor, David Kidd, no report**

**S. Tournament Coordinator, Tricia Van Tol, attached**

- *Discussion on being able to accommodate the teams for the Ironman tournaments, regarding 1<sup>st</sup> and 2<sup>nd</sup> year split.*
- *Unable to accommodate RHL bantam team for the Bantam tournament, can work it into next year.*

**T. Tyke/Tiny Mite Coordinator, Jody Sikora, no report**

**U. Novice Coordinator, Krista Mainprize, attached**

- *Spartan area for dry land is up to the teams to book on their own through the Rec Center. There is also Camp Chestermere available for dryland for teams. Have some funds available to help Novice with dryland.*
- *Code of Conduct has last years dates on it on the website, needs to be updated.*
- *Enmax hoodies have been ordered, Krista and Nathan are working with Adrenaline.*
- *Sponsor cheques are coming in with old naming convention for Novice team, anything going forward will have to go with new naming as of November 1.*
- *Will take copies of police checks for coaching staff and forward to Hockey Development Director. What happens if a police check comes back with a possible match? We are looking for anything regarding kids.*
- *The Dodge Caravan Kids applications: Teams who have been approved for donations are to send their confirmation email to Treasurer, they can have their money up front from CMHA. They are to have the cheques they receive from Dodge made out to CMHA so they can be deposited back into our account when they send them in. This is beneficial for the teams as they no longer have to wait for their donations.*

**V. Atom Coordinator, Grup Tumber, no report**

**W. Peewee Coordinator, Byron Guss, no report**

**X. Bantam Coordinator, Shannon Dean, no report**

**X. Midget Coordinator, Chris Segar, no report**

**Y. Junior Coordinator, Shane Hainstock, no report**

**Z. Pee Wee AA Coordinator, Kelly Watkins, no report**

### Round Table

*Question on the finance meeting? There are a few things that need to be done prior.*

*Let Nancy know if there is anything on the website that needs to be updated.*

*A midget parent contacted Shane and needs some financial help, do not know how much they have paid yet.*

*Nancy to send a link about getting help to pay for a season for players.*

**Motion by Dencia K to apply \$375 from the short-handed fund to help family, Jason M second; all in favour motion carried.**

**Next Meeting: November 18th 6:30pm**

**Motion to adjourn: Kim H 8:45pm**

<i>Tracking of jerseys for teams each season</i>		<i>ASAP</i>
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<i>First Aid Kits, review requirements and do an inventory and order through Jeremy</i>	<i>Melissa, Tricia, Krista</i>	<i>ASAP</i>
<i>Create cash call policy</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Communication regarding cap sent to team managers and coordinators</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Will put template on Google Docs on what information needs to be included on any communication to the membership</i>	<i>Melissa</i>	<i>ASAP</i>
<i>Survey Monkey questionnaire about interest in a female team</i>	<i>Melissa and Jason</i>	<i>This season</i>
<i>A mentoring week schedule</i>	<i>Jason would like to talk with Ken</i>	<i>ASAP</i>
<i>Nathan will have an in-person meeting with Adrenaline regarding the new cut of the jersey's as they are too narrow</i>	<i>Nathan</i>	<i>ASAP</i>
<i>Once an apparel provider has been chosen for the following season, we need to review the Apparel policy</i>	<i>The Board</i>	<i>This season</i>
<i>Re-send the open positions on the board.</i>	<i>Nancy</i>	<i>ASAP</i>