



Voting Member: Yes



Reporting Manager:
Vice President



TERM: 2 Year

The information given below is intended to provide an understanding and appreciation of the general role. The position description outlines the main purposes in general terms only and is not intended to be prescriptive.

You may be required to carry out other duties in order to commensurate with the role. This will not change the character or purpose of the role but will be necessary to maintain the high standards of CMHA.

This position description may be altered from time to time to meet the changing needs of the Association.

POSITION OVERVIEW

The Hockey Development Director is responsible for providing leadership and support to the Chestermere Minor Hockey Association in all areas of coaching, player, and goaltending development.

This role will work closely with the Vice President and will be key in enabling CMHA to offer best-in-class competitive and recreational hockey programs that bring forward the widest possible funnel of athletes and coaches and focuses them in a common direction; improving player skill and greatly enhancing the consistency and overall hockey experience.

This position should develop a subcommittee at the beginning of the hockey season to develop a strategy and financial budget with three key focus areas: Coach, Player, and Goalie development.

GENERAL DUTIES / KEY RESPONSIBILITIES

Strategic Planning & Leadership

- Produce and deliver a strategic plan for the short, medium and long-term development of athletes to ensure CMHA offers a balance of opportunities at all levels of performance.
- Lead and coordinate the delivery of a coaching plan for the entire association at all levels.
- Lead the recruitment and training of coaches ensuring CMHA is attracting and developing the best coaches
- Evaluate and monitor progress against the development plan objectives.

Oversee Coaching Development

- Solicit and evaluate applications for Head Coach Positions for the Association
- Organize pre-season and in-season coach development sessions (4-5 sessions anticipated).
- Be a resource to coaches regarding practice plans by providing ideas, drills and execution of the skill progression for each level.
- Consult with the Vice President of CMHA on program and issues that arise with respect to coaching and between coaching staff members.
- Ensure coaches are directing their teams in accordance with HA, CAHL and CMHA policies and regulations
- The Hockey Director will be the primary point of contact for issues between coaches on a coaching staff and may elect to work with the CMHA VP on these issues if they affect the development of players.
- Lead the coach committee to assist with the CMHA Coaching Manual and maintain the CMHA Coaching Manual and distribute to coaches at the beginning of the season.
- Provide mentorship and ongoing support for Coaches.

Oversee Player Development

- Responsible for all player development including but not limited to; Skating, Shooting, Checking and Goalie Clinics using experience, skill experts, and Hockey Alberta Guidelines to develop players.
- Attend practices periodically to ensure that the players in the CMHA are developing in accordance with unified training template.
- Liaise with Hockey Alberta Development and neighboring associations regarding player development opportunities.
- Organize facilities, equipment and personnel to deliver courses effectively.
- Complete necessary financial purchase orders for all purchases relating to player development.
- Complete necessary paperwork relating to CMHA player development processes.
- Partner with the Hockey Development Subcommittee to help devise and deliver annual programs of workshops and seminars covering:
 - All relevant areas of coaching at foundation to performance levels.
 - Develop differential programs aimed at the base of the player development process through to more targeted.
 - Programs for those players higher up the process and at various skill levels.
 - Maintain a record of players attending CMHA events.
 - Return all database information to CMHA if applicable.

Oversee Goalie Development

- To provide feedback and information to all goalies within the CMHA regarding training and development.
- To facilitate a meeting with all goalies (individually) during the season to track development.



Position Description Review Date: May 29, 2022	Board Approved (Y)
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