



**Chestermere Minor Hockey
Voting Member & General Board Meeting Minutes
Tuesday September 15th, 2020 6:30pm**

Present: Albert Snook, Melissa Bucar, Angela Cranston, Jamie Hadden, Steve Dalakoudis, Jeremy Schneider, Deborah Hemsing, Kristine Arthur, Tamara Gutierrez, Erin Friesen, Katie Taylor, Jody Sikora, Heather Beattie, Kim Horvath, Peter Kret, Nancy Gunn, Krista Mainprize, Gulp Tumber, Tricia Van Tol

Absent: Denica Kapty, Nathan Revoal, Shane Hainstock, Edyta Baker, Jason MacNeil, Sabrina Green, Shannon Dean, Kory Kish

1. Call to order by Albert Snook (President) – 6:35pm

2. Reception of visitors – None

3. Approval of Agenda – Jeremy S first, Peter K second; all in favour, motion carried.

4. Motion to approve of August 24th minutes – Kim H first, Peter K second; all in favour, motion carried.

5. Motions:

- **Motion by Albert S to dedicate 2-3 hours of girl's hockey ice time in September for an intro to girl's hockey development. We will have established women coaches on the ice. The organization will pay for the costs related to the event.** Question on if this is CMHA only or is it open to others? Have reached out to Indus and Strathmore, may be a \$25-35/person. Covered for inhouse players. Question on how many can participate at a time for distancing measures. Wouldn't be many more than 25 on the ice for one session during this time. Question on what account this will come out of? Fundraising ice will cover this cost. **Kim H second, all in favour, motion carried.**
- **Motion by Albert S to provide a budget of \$1,000 for social media items.** Question on if this was used for the anchor in previous year. **Melissa B second, all in favour motion carried.**
- **Motion by Angela C to waive the \$100 admin fee for refund retroactive to the start of this season for 2020/2021 for all players that decide not to play hockey with CMHA this season for any reason.** Jeremy S second, all in favour motion carried.
- **Motion by Angela C to Request a review engagement to be completed. (A review engagement is conducted to provide limited assurance that there is no material modification that should be made to the financial statements for them to be in conformity with the financial reporting framework. These analytical procedures provide better understanding of key relationships among certain numbers)** Melissa B second, all in favor motion carried.

6. Action Items:

Topic	Who is responsible	Due date/update
<i>Investigation</i>	<i>Denica, Katie, Deborah</i>	Investigation is ongoing and final report to be presented to the president this week. Any corrective action will be determined and discussed with individuals in coming week. Done
<i>Discussion related to how to register the players in the Hockey Alberta system</i>	<i>Jason, Albert, Edyta</i>	This must be completed by November and there are a couple of different ways we can accomplish this.
<i>Follow up on the City of Chestermere grant (prior year \$10K)</i>	<i>Melissa and Albert</i>	Next meeting
<i>Follow up on the March 2020 ice that was canceled and how much were we going to donate to the CRCA</i>	<i>Albert and Angela</i>	Next meeting Will speak with CRCA regarding the last season on how much we paid for the same time frame.
<i>Code of Conduct and Oath for new Board Members</i>	<i>Melissa and Kim</i>	Melissa has sent them out, Kim has been receiving and filing them. Have only have 7 received so far. Kim will send out a reminder to the board.
<i>Evaluations/Refunds Process apprising CMHA's approach to evaluations, utilizing cohort regulations for return to play as well as fine tuning refund structure for the year</i>	<i>Subcommittee Jeremy, Edyta and Kristine</i>	Done Refunds will be investigated at the end of the season as there will be hockey in some shape or form *Action item for Monday/Tuesday next week
<i>50/50 or any fundraising idea</i>	<i>Board</i>	Next meeting <i>Bring your ideas to Kristine so she can investigate them. Working Together Raffle application.</i> <i>Suggestion from Katie for a 24-hour hockey tournament followed by a parent party bash.</i>

7. New Business:

- **Girls hockey meeting update from this weekend**, discussed during the motion
- **Budget for social media** completed in motions
- **U11 pathway completed and went over excellent – thanks to the coaches**
- **Positive message to the association (video, pictures, memos, etc.) / newsletter** for Erin and Melissa, would like it out before the weekend.
- **CRCA rental agreement – signed by president** Some highlights, cohorts and physical distancing. We can have meeting room 1 and 2 at no charge along with the office and equipment room and the gym for the AGM and awards.
- **Reminder from CRCA about spectators with children in the stands**; memo going out this weekend

- **Regional Services Area Meeting (September 23rd) – Edyta attending and will summarize for board**
- **A grandfather that wants to help with the organization (has grandchild in U7). He was heavily involved in Hockey Canada in Ontario.** Albert will reach out to him to see what his thoughts are on how he wants to help.
- **Parent meetings – are we having them / how can we conduct them?** Can do them as a Zoom or whatever platform the coordinator would like held by age group. Erin has created a slide presentation for them as a tool for the parents during the meeting
- **Forms being filled in online (How's it going?)** Krista having some issues where it shows as being completed when it hasn't been by the parents? Will keep an eye on it
- **Discuss cohorts and physically distanced practices** Ensure our message is correct throughout the organization. It is harder at younger ages so keeping them on same ice times.
- **Ideas on CMHA's 30th anniversary**

8. Questions/Comments submitted

- Vice president report - Action items to be developed over the next month and then additional subcommittees will be determined and allocated next board meeting.
- Erin has received Esso Fun Day has come out 100 fun days across the nation, application sent to Albert and Jason and see if we can get sponsorship. We only have to provide the ice.
- Locks have been changed for the equipment room. Krista and Jody have keys to get goalie gear if needed.
- Question on Bantam AA goalies can they still come out for CMHA? Can come for our skills but they are unable to play in evaluation games for 14 days. Awards are all in office will be put in boxes on the weekend, except for one, still getting pictures with the families.
- Nancy just wanted to ensure people are aware of Live Barn, CMHA already sent out the information with discount code, can do another FB post or add to memo going. Did quality trophies do their invoice? Not yet, Nancy contact them. Is the schedule on the website, it will be shortly.

Next Meeting: October 13th, 2020 6:30pm

Motion to adjourn; Kim H 7:38pm

<i>Monthly newsletter</i>	<i>Erin and Katie</i>	<i>Looking for November to start</i>
<i>CMHA's 30th anniversary</i>	<i>Kim and Shane</i>	<i>Next meeting</i>
<i>Esso Fun Day application to be filled out</i>	<i>Erin, Jason and Albert</i>	<i>ASAP</i>
<i>Rough idea on masks required for cohorts</i>	<i>Albert and Erin</i>	<i>ASAP</i>

Submitted report:

Reports of Officers

- A. President, Albert Snook, *no report***
- B. Vice President, Melissa Bucar, *attached***
- C. Past President, Shane Hainstock, *no report***
- D. Registrar, Edyta Baker, *no report***
- E. Treasurer, Angela Cranston, *attached***
- F. Secretary, Kim Horvath, *no report***
- G. League Director, Jamie Hadden, *no report***
- H. Ice Director, Steve Dalakoudis, *attached***
- I. Operations Director, Jeremy Schneider, *attached***
- J. Hockey Development Director, Jason MacNeil, *no report***
- K. AA Director, Denica Kapy, *no report***
- L. RHL Director, Deborah Hemsing, *no report***
- M. Fundraising Director, Kristine Arthur, *no report***
- N. Equipment Director, Nathan Revoal, *no report***
- O. Risk Management, Sabrina Green, *no report***
- P. Social Media Coordinator, Erin Friesen, *attached***
- Q. Event Coordinator, Katie Taylor, *no report***
- R. Webmaster Coordinator, Nancy Gunn, *no report***
- S. League Governors, Kory Kish, Vacant, Vacant, *no report***
- T. RHL League Governor, Vacant, *no report***
- U. Tournament Coordinator, Heather Beattie, *no report***
- V. Volunteer Bond Coordinator, Tamara Gutierrez, *no report***
- W. CIRA Liaison, Jeff Long, *no report***
- X. U5/U7 Tyke/Tiny Mite Coordinator, Jody Sikora, *no report***
- Y. U9 Novice Coordinator, Krista Mainprize, *no report***
- Z. U11 Atom Coordinator, Gulp Tumber, *no report***
- AA. U13 Pee wee Coordinator, Peter Kret, *no report***
- AB. U15 Bantam Coordinator, Tricia Van Tol, *no report***
- AC. U18 Midget Coordinator, Shannon Dean, *no report***
- AD. U21 Junior Coordinator, Shane Hainstock, *no report***
- AE. U13 Pee Wee AA Coordinator, Vacant, *no report***
- AF. Registrar Assistant, Kristine Arthur, *no report***