## CHESTERMERE MINOR HOCKEY ASSOCIATION

## TOURNAMENT COORDINATOR

The Tournament Coordinator reports to the Social Media Coordinator. The Tournament Director is a non-voting member of the Board and but are encouraged to attend regularly scheduled meetings.

## **RESPONSIBILITIES:**

- Establish Tournament dates for the season
- Book blocks of ice for each tournament
- To secure tournament chairpersons for each tournament sanctioned or hosted by CMHA
- To assist with the finalization schedules for each tournament
- Coordinate and assist Tournament Committee with duties
- Report back to the board on finished tournaments